



**UNIVERSITY GRANTS COMMISSION  
BAHADUR SHAHZAFARMARG**

NEWDELHI-110 002

***Proforma for submission of information by State Private Universities for ascertaining their norms and standards***

**A. Legal Status**

1.1	Name and Address of the University	The Institute of Chartered Financial Analysts of India University, Sikkim (The ICFAI University, Sikkim) Ranka Road, Lower Sichey, Gangtok, Sikkim– 737101
1.2	Head quarters of the University	The Institute of Chartered Financial Analysts of India University, Sikkim (The ICFAI University, Sikkim) Ranka Road, Lower Sichey, Gangtok, Sikkim– 737101
1.3	<b>Information about University</b> a. Website b. E-mail c. Phone Nos. d. Fax Nos.  <b>Information about Authorities of the University</b> a. Ph. (including mobile), Fax Nos .and e-mail of Chancellor  b. Ph. (including mobile), Fax Nos .and e-mail of Vice-Chancellor  c. Ph. (including mobile), Fax Nos. and e-mail of Registrar  d. Ph. (including mobile), Fax Nos. and e-mail of Finance Officer	 www.iusikkim.edu.in info@iusikkim.edu.in 03592-284555/284666 -  <b>Dr. R.P Kaushik</b> Phone: 09810091311 Email:rampalkaushik36@gmail.com  <b>Dr. Jagannath Patnaik</b> Email: vc@iusikkim.edu.in Phone:+91 9132933333  <b>Prof. Sudip Mukherjee</b> Email:registrar@iusikkim.edu.in <b>Mobile: 9945784042</b>  <b>Mr. S Sudharshan Reddy</b> Email:financeofficer@iusikkim.edu.in Mobile/Phone: 8498053816
1.4	Date of Establishment	15October 2004 vide Act No.9 of 2004.
1.5	Name of the Society/Trust promoting the University (Information may be provided in the following format) (Copy of the registered MoA/ Trust Deed to be enclosed)	The ICFAI Society, Hyderabad.  Copy of the registered MoA of the ICFAI Society is enclosed.
1.6	Composition of the Society/Trust(Details to be provided in <b>Appendix-I</b> )	Detailed composition of the Society is enclosed as Appendix-I

1.7	Whether the members of the Society/Trust are members in other Societies/Trusts or in the Board of Governors in companies? If yes, please provide details in the following format:- (Details to be provided in <b>Appendix-II</b> )	Details of the members of the Society who are members in other Societies/Trusts or in the Board of Governors in companies is enclosed as Appendix -II
1.8	Whether the promoting Society/Trusts involved in promoting/ running any other University/Educational Institution? If yes, please give details in the following format:- (Details to be provided in <b>Appendix-III</b> )	Yes. Details of the Society involvement in promoting/running other University/ Educational Institutions enclosed as Appendix-III
1.9	Whether the promoting society/trust is involved in promoting/running activities other than educational? If yes, please give details in the following format:- (Details to be provided in <b>Appendix-IV</b> )	No, ICFAI Society is not involved in any promoting/running activities other than educational institutions.
1.10	Act and Notification under which established (copy of the Act & Notification to be enclosed) Enclosed/Note enclosed	The Institute of Chartered Financial Analysts of India University, Sikkim ACT, 2004 vide Government of Sikkim's Gazette Notification Act No. 9 of 2004, dated: 15.10.2004. Act was amended vide Act No. 4/LD/17,D/19-4-2017.  Copy of the Gazette Notification of the Act and Amended Act is Enclosed;
1.11	Whether the University has been established by a separate State Act?	Yes. The University has been established by passing an Act in the State Legislature, Government of Sikkim vide the Act No. 9 of 2004; dated: 15.10.2004 of the Government of Sikkim.

## B. Organization Description

2.1	Whether Unitary in nature UGC Regulation)	Unitary as per the Amended Act No.4/LD/17,Dated19-4-2017.																				
2.2	Territorial Jurisdiction of the University as per the Act	The territorial Jurisdiction of the University is whole State of Sikkim																				
2.3	Details of the constituent units of the University, if any, as mentioned in the Act	<p>The Board of Management of the University, as per the Statutes of the University approved by the Government of Sikkim, is empowered to create Faculty or Departments or Schools in the designated campuses of the University subject to the approval of the Board of Governors. Currently, the university has the following different Schools:</p> <table><tr><th>Sl. No</th><th>Schools</th><th>Campus</th><th>Programmes Offered</th></tr><tr><td>1.</td><td>School of Management Studies</td><td rowspan="5">Gangtok</td><td>MBA, M.Com, BBA,B.Com(Hons.)</td></tr><tr><td>2.</td><td>School of IT</td><td>MCA, BCA</td></tr><tr><td>3.</td><td>School of Social Sciences</td><td>MA., B.A(Hons.) in English/Economics/Political Science</td></tr><tr><td>4.</td><td>School of Legal Studies</td><td>B.B.A, LLB, (Hons.) B.A.LLB (Hons.), LLB,</td></tr><tr><td>5.</td><td>School of Hospitality and Tourism Management</td><td>BHM, BTTM, BSc (Culinary Arts) and MTTM</td></tr></table>	Sl. No	Schools	Campus	Programmes Offered	1.	School of Management Studies	Gangtok	MBA, M.Com, BBA,B.Com(Hons.)	2.	School of IT	MCA, BCA	3.	School of Social Sciences	MA., B.A(Hons.) in English/Economics/Political Science	4.	School of Legal Studies	B.B.A, LLB, (Hons.) B.A.LLB (Hons.), LLB,	5.	School of Hospitality and Tourism Management	BHM, BTTM, BSc (Culinary Arts) and MTTM
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1.	School of Management Studies	Gangtok	MBA, M.Com, BBA,B.Com(Hons.)																			
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4.	School of Legal Studies		B.B.A, LLB, (Hons.) B.A.LLB (Hons.), LLB,																			
5.	School of Hospitality and Tourism Management		BHM, BTTM, BSc (Culinary Arts) and MTTM																			
2.4	<p>Whether any off-campus Centre(s)established? If yes, please give details of the approval granted by the State Government and UGC in The following format:-</p> <p>a. Place of the off-campus _____</p> <p>b. Letter No. &amp; date of the approval of State Government_</p> <p>c. Letter No. &amp; date of the approval of UGC_____</p> <p>(Details to be provided in <b>Appendix-V</b> (Please attach attested Copy of the approval)</p>	<p>No Off-Campus Centre is established.</p>																				

2.5	<p>Whether any off-shore campus established? If yes ,please give details of the approval granted by the Government of India and the host country in the following format:-</p> <p>a. Place of the off-shore campus_____</p> <p>b. Letter No. &amp; date of the approval of Host Country_____</p> <p>c. Letter No. &amp;date of the approval Of Government of India_____</p> <p>(Details to be provided in <b>Appendix-VI</b>) (Please attach attested copy of the approval)</p>	No Off-shore campus is established.
2.6	<p>Does the University offer a distance education programme? If yes, whether the courses run under distance mode are approved by the competent authority?(Please enclose attested copy of the course-wise approval of competent authority)</p>	No
2.7	<p>Whether the University has established study centre(s)? If yes, please provide details and whether these study centers are approved by the competent authority of the University and UGC?</p> <p>(Details to be provided in <b>Appendix-VII</b>)</p> <p>(Please enclose attested copy of the Approval from the competent authority)</p>	No

## C. Academic Activities Description

### 3. Academic Programs

3.1	Details of the programs permitted to be offered by Gazette Notification of the State Government and its reference (Details to be provided in <b>Appendix-VIII</b> )	<p>As per the Ordinances of the University notified in the Gazette of the Government of Sikkim vide Gazette Notification No. 9/LD/2004, Dated 15 October 2004, the University is permitted to offer educational programs on :</p> <p>Accounting, Financial Analysis and Management, Business Management, Applied Sciences and Technology ,Law, Education, Medical Sciences and related departments.</p> <p>A Copy of the relevant notified Ordinances is enclosed as Appendix-VIII.</p>						
3.2	Current number of academic programs/ courses offered by the University. (Details to be provided in <b>Appendix-IX</b> )	Details given in <b>Appendix IX</b>						
3.3	<p>Whether approvals of relevant statutory council(s) such as AICTE, BCI, DEC, DCI ,INC, MCI, NCTE, PCI, etc. have been taken to:</p> <p>a. Start new courses b. To increase intake</p> <p>If yes please enclose copy of approval and give course-wise details in the following format:</p> <table border="1"><thead><tr><th>Name of The course</th><th>Statutory council</th><th>Whether approval taken</th></tr></thead><tbody><tr><td></td><td></td><td></td></tr></tbody></table> <p>(Details to be provided in <b>Appendix-X</b>)</p>	Name of The course	Statutory council	Whether approval taken				<p>The University has been notified by the UGC, under Section 2(f) of the UGC Act, 1956 vide Notification No.F.8-9/2009 (CPP-I), dated October 27, 2009. The ICFAI University, Sikkim is empowered to award degrees. Under Section 22 of the UGC Act, 1956.</p> <p>Bar Council of India has granted approval for offering 5 years BBA-LLB(Hons.), BA-LLB(Hons.) and 3 year LL.B programs at the University.</p> <p>(Details are provided in <b>Appendix-X</b>)</p>
Name of The course	Statutory council	Whether approval taken						

3.4	<p>If the University is running courses under distance mode, please provide details about the students enrolled in the following format:-</p> <table border="1" data-bbox="337 369 704 531"> <thead> <tr> <th data-bbox="337 369 446 495">Name of the Stud Centre</th><th data-bbox="446 369 574 495">Courses offered</th><th data-bbox="574 369 704 495">No. of students enrolled</th></tr> </thead> <tbody> <tr> <td data-bbox="337 495 446 531"></td><td data-bbox="446 495 574 531"></td><td data-bbox="574 495 704 531"></td></tr> </tbody> </table> <p>(Details to be provided in Appendix-VII)</p> <p>(Please enclose copy of the course-wise approval of the competent authority)</p>	Name of the Stud Centre	Courses offered	No. of students enrolled				<p>At present, no course is running under distance mode of education.</p> <p>Details are provided in Appendix-VII.</p> <p style="text-align: center;">NA</p>
Name of the Stud Centre	Courses offered	No. of students enrolled						
3.5	<p>Temporal plan of academic work in the University</p> <p>Semester system /Annual system</p>	<p>Semester system for all programs.</p>						
3.6	<p>Whether the University is running any course which is not specified under Section 22 of the UGC Act, 1956? If yes, please give details in the following format:-</p> <ol style="list-style-type: none"> <li>Name of the course(s)</li> <li>Since when started</li> <li>Whether the University has applied for permission from UGC?</li> </ol> <p>(Details to be provided in <b>Appendix-XI</b>)</p>	<p>No, the courses which are not specified under Sec.22of the UGC Act are not running by the University.</p> <p>Details are provided in <b>Appendix-XI</b></p>						

#### 4. Student Enrolment and Student Support

4.1		Number of students enrolled in the University for the current academic year (2020-21) according to regions and countries (Please give separate information for main campus and off-campus/off-shore campus)					
Particulars	Gender	No. of students from the same states	No. of students from other States	No. of NRI students	No. of overseas students excluding NRIs		Grand Total
					Foreign Students	Persons of Indian Origin students	
MBA	M-8	6	5	-	-	-	11
	F-3						
BBA	M- 17	10	11	-	4	-	25
	F- 8						
B.Com(Hons.)	M- 4	7	3	-	1	-	11
	F- 7						
BTTM	M-3	2	4	-	-	-	6
	F- 3						
B.Sc in culinary Arts	M- 1	3	2	-	2	-	7
	F- 6						
BHM	M-6	7	2	-	-	-	9
	F-3						
MCA(LE)	M-5	5	1	-	-	-	6
	F- 1						
BCA	M-17	20	3	-	-	-	23
	F- 6						
B.A (Hons.) Eng	M-5	7	6	-	-	-	13
	F- 8						
B.A (Hons.) Economics	M-4	3	3	-	-	-	6
	F- 2						
BBA.LLB (Hons.)	M-4	4	2	-	-	-	6
	F- 2						
BA.LLB (Hons.)	M-19	18	16	-	-	-	34
	F- 15						
LL.B	M-4	3	4	-	-	-	7
	F-3						
M.Com	M-3	16	1	-	-	-	17
	F-14						
BA (Pol. Sc.) (Hons.)	M-13	10	12	-	-	-	22
	F-9						
MTTM	M-10	8	9	-	-	-	17
	F-7						
MA (Pol. Sc.)	M-3	3	1				4
	F-1						
<b>Total</b>		132	85	-	7	-	<b>224</b>

4.2	Category-wise no. of students	Category	Female	Male	Total	
		SC	3	5	8	
		ST	31	58	89	
		OBC	29	24	53	
		PH	-	-	-	
		General	37	37	74	
		Total	100	124	224	
4.3 Details of the two batches of students admitted						
A.						
Particulars	Batch 1			Batch 2		
	Year of Entry:2019-20			Year of Entry:2020-21		
	UG	PG	Total	UG	PG	Total
No. admitted to the programme	189	36	225	169	55	224
No. of Drop-outs	9	4	13	8	3	11
B.						
Particulars	Appeared in 2020			Appeared in 2021		
	UG	PG	Total	UG	PG	Total
No. appeared for the final year examination	59	18	77	112	34	146
No. passed in the final exam	48	18	66	90	31	121
No. passed in first class	27	11	38	61	21	82
4.4	Does the University provide bridge /remedial courses to the educationally disadvantaged students?  If yes, please give details		Yes, the University provides remedial classes to the educationally disadvantaged students. We arrange week end extra classes for them along with the following regular practices: Many of our students come from the rural areas and most of the international students are from Bhutan. For their benefit the University offers the following help: <ul style="list-style-type: none"><li>• Special attention is provided to those with low communication skills. The faculty gives extra attention to them.</li><li>• Remedial teaching is undertaken for the students who are weak in English with the help of the soft skills teachers to enable them to understand and speak English fluently.</li></ul>			
4.5	Does the University provide any financial help to the students from socially disadvantageous group?  If yes, please give details		The University follows the welfare norms of the Central Government & State provisions for the upliftment of socially disadvantageous group providing them in seat reservation and financial concession in fee too. Apart from mentioned above the University offers Merit Scholarships to students pursuing			



		<p>the UG &amp; PG Programs. The scholarships are based on performance in Class XII (or equivalent)/Graduation and semester wise performance during the program. The following merit incentives for meritorious students from socially disadvantaged sections of society:</p> <ul style="list-style-type: none"> <li>• Merit Scholarships based on past academic record: Percentage of marks achieved in qualifying examination will decide the amount of scholarship. Scholarship will continue semester after semester only on maintaining the minimum 8.0 GPA.</li> <li>• Merit Scholarships based on Semester-wise Performance: Up to 10% of the students of the batch will be awarded merit scholarships based on their Semester wise performance. These scholarships are offered in addition to the scholarships based on the past academic record</li> <li>• <math>\geq 9.00</math> CGPA-30%, <math>\geq 8.50 - &lt; 9.00</math> – 22% , <math>\geq 8.00 - &lt; 8.50</math>-15%).</li> <li>• 30 % Fee concession to the students from Sikkim, GTA region, North Bengal &amp; North East States</li> </ul>
4.6	In case the University is running M.Phil./ Ph.D. programme, whether it is full time or part time and whether these programmes are run as per UGC Regulations, 2009 on M.Phil/Ph.D.	No, presently the University doesn't offer M.Phil./Ph.D. programme. Shortly University may launch the programme as per the UGC Regulations, 2016.
4.7	Whether the University have a website? If yes please give website address and whether the website is regularly updated?	The website of the university is <a href="http://www.iusikkim.edu.in">www.iusikkim.edu.in</a> And it is updating regularly.
4.8	How are the prospective students informed about the criteria for admission, rules & regulations, facilities available, etc?	<p>All required information concerning the admission criteria, number of seats, admission procedure, facilities and code of ethics is available on our website.</p> <p>The information is made available to the candidates at the time of applying in the form of prospectus.</p> <p>Copy of the prospectus is also available on our website. The prospective students are communicated through other communication media such as Billboards, pamphlets, career fairs, hoardings/radio/newspaper advertisements etc.</p>
4.9	<p>Whether any grievance redressal mechanism is available in the University? If yes, please provide details about the complaints received against malpractices, etc in the University in the following format:-</p> <p>(Details to be provided in <b>Appendix-XII</b>)</p>	<p>The grievance redressal cell is being constituted as per the norms.</p> <p>We also do have dedicated email id <a href="mailto:sgc@iusikkim.edu.in">sgc@iusikkim.edu.in</a> for writing their grievance, if any.</p> <p>The details of members and composition of the Grievance Redressal Cell and also the status of the complaint is given in <b>Appendix XII</b>.</p>

## 5. Curriculum, Teaching Learning Process/ Method, Examination /Evaluation System

5.1	Which University body finalized the curriculum? The composition of the body may be given. (Board of Studies, Academic Council ,Board of Management)	<p>The university has developed a unique mechanism of setting up the curriculum which blends on the classroom learning and practical aspects. The finalization of the curriculum and syllabus of the various academic programs of the university takes place in three phase:</p> <ol style="list-style-type: none"> <li>1. The University focuses its classroom teaching ,research and curriculums designing in an innovative and meaningful structure that are dedicatedly participated by the Domain Expert Committee who works out the course structure on the basis of need analysis of the community, industries and of the globe and submit the proposal to the Board of Studies (BoS) for its consideration.</li> <li>2. The Board of Studies will consider the proposal received from the Expert Committee. The Board of Studies will incorporate the changes, addition or deletion, if any. On approval, it recommends the corrected curriculum to the Academic Council for its consideration.</li> <li>3. On receipt of the proposal, the Academic Council discusses the structure. In case, there is any change, addition or deletion, will be communicated to the Board of Studies for its incorporation and to resubmit for its approval. Once the structure is approved by the Academic Council, the detailed course content for each of the courses in the standard format of the university will be submitted to the Board of Management for its consideration. .</li> <li>4. The Board of Management approves it and submits to the Board of Governors for information.</li> </ol> <p>On approval the course is launched.</p> <p>Composition of the Board of Studies ,Academic Council and Board of Management is given in <b>Appendix-XVIII</b></p>
5.2	What are the rules/regulations/procedure for revision of the curriculum and when was the curriculum last updated?	Revision of curriculum will be updated on completion of three years from the date of its introduction. The required minimum period for revision of curriculum is not yet completed. However, action is being initiated for revision of curriculum.
5.3	Whether approval of statutory bodies such as Board of Studies, Academic Council and Board of Management of the University has been taken to start various courses? If yes, please enclose extracts of the minutes.	<p>All academic programs of the University are started after the approval is accorded by the Board of Management. The same will be communicated to the Governing Body for its information.</p> <p>Newly added programs are BA(EngHons.), BA(EconomicsHons.), BA(Pol.SciHons.), MTM, MA(Eco/Eng/PolSci)&amp; BSc(CulinaryArts).</p>

5.4	Furnish details of the following aspects of curriculum design:  Innovation such as modular curricula Inter/multidisciplinary approach	Some of the academic programs on offer are multidisciplinary, viz., BBA(HTM), BHM, BBA.LLB, BA, LLB. The University has established Eco Club and Innovation Centre.
5.5	Has the University conducted an academic audit? If yes, please give details regarding frequency and its usage.	Yes. The Educational Standard & Testing Council of India, New Delhi has conducted Academic Audit.
5.6	Apart from classroom instruction, what are the other avenues of learning provided for the students? (Example: Projects, Internships, Field Trainings, Seminars, etc.)	<b>All Programs</b> <ul style="list-style-type: none"> <li>The University focuses on Summer Internship Program, Industrial Visits, and Guest Lecture Series &amp; Thematic Workshops. There are SIP assignments. These assignments may be individual or group assignments. The department may require individuals to present the assignments to the faculty members and to the class using presentation tools, role plays, group discussion etc.</li> </ul>
5.7	Please provide details of the examination system (Whether examination based or practical based)	Current Evaluation structure of UG/PG program courses are of mixed system, depending on the nature of the programme divided into two parts: Internal Assessment and examination based. Internal evaluation contains many components as mentioned in 5.6. <ul style="list-style-type: none"> <li>We follow a continuous evaluation system. A student is evaluated at every quarter of the semester wherein the second and the fourth quarter are written exam and the other two quarters are an amalgamation of practical based and assignment based assessments.</li> </ul>
5.8	What methods of evaluation of answer scripts does the University follow? Whether external experts are invited for evaluation?	<ul style="list-style-type: none"> <li>The evaluation of answer scripts is either done by the concerned teaching faculty member. But there is a practice of revolving the answer scripts between the teachers who are teaching the same course at different classes.</li> <li>We use to evaluate the answer script in centralized manner. External and internal both type of experts are invited for evaluation.</li> <li>With the help of appointing one head examiner for each school the evaluation done by the examiners is verified for fair &amp; impartial evaluation.</li> </ul>
5.9	Mention the number of mal practice cases reported during the last 3 years and how they are dealt with.	<p>Number of reported cases of malpractices during the last three years:</p> <p>2018-2019 : 0 2019-2020 : 1 2020-2021 : 4</p> <p><b>Action Taken</b> Generally, If any malpractice by the students is found if /or the first time during exams his/her paper will be seized and will be asked to give a statement admitting his/her guilty. The student will be given a new Answer Booklet to write afresh. If the same student repeats any unfair practice in the same examination or any other examination during his/her study in the University, he/she</p>

		will be reported against which subject to cancellation of registration.																																																
5.10	Does the University have a continuous internal evaluation system?	Yes, our students are evaluated at every quarter of the semester. First and the third quarters are internal evaluation by the respective faculty members teaching the course whereas the second and the fourth quarters are written based examination conducted by the examination Department of the University.																																																
5.12	How are the question papers set to ensure the achievement of the course objectives?	All the question paper setters are advised to base their question paper on the following three drivers so as to ensure quality is maintained to the best extent possible: 1. Rigors Level 2. Due Diligence 3. Course Coverage Sheet																																																
5.13	State the policy of the University for the constitution of board of question paper setters, board of examiners and invigilators.	The University has a standing Exam and Results Committee which, under the overall guidance of Examination Coordinator, lays down the procedures for question paper setting and also prepares a pool of examiners and invigilators.																																																
5.14	How regular and time-bound are conduct of examinations and announcement of results? Substantiate with details of dates of Examinations and announcement of results for the last 3 years. Details to be provided in the following format:-	<p>The Examination Department publishes the result of the Examination within one month from the date of the Completion of the examinations in normal course. The examinations are conducted and results declared Always as per the schedule laid down in the academic calendar.</p> <table><tr><th>Year</th><th>Semester</th><th>Date of exams</th><th>Date of announcement of results</th></tr><tr><td>2016</td><td>EVEN</td><td>11/04/2016-26/04/2016</td><td>17/05/2016</td></tr><tr><td>2016</td><td>ODD</td><td>10/12/2016-27/12/2016</td><td>13/01/2017</td></tr><tr><td>2017</td><td>EVEN</td><td>04/07/2017-21/04/2017</td><td>17/05/2017</td></tr><tr><td>2017</td><td>ODD</td><td>15/11/2017-24/11/2017</td><td>15/01/2018</td></tr><tr><td>2018</td><td>EVEN</td><td>16/04/2018-27/04/2018</td><td>17/05/2018</td></tr><tr><td>2018</td><td>ODD</td><td>26/11/2018-08/12/2018</td><td>28/12/2018</td></tr><tr><td>2019</td><td>EVEN</td><td>6/05/2019-17/05/2019</td><td>10.06.2019</td></tr><tr><td>2019</td><td>ODD</td><td>6/12/2019-20/06/2019</td><td>17/01/2020</td></tr><tr><td>2020</td><td>EVEN</td><td>26/06/2020-03/07/2020</td><td>18/07/2020</td></tr><tr><td>2020</td><td>ODD</td><td>08/02/2021-23/02/2021</td><td>10.03.2021</td></tr><tr><td>2021</td><td>EVEN</td><td>25/06/2021 – 19/07/21</td><td>23.07.2021</td></tr></table>	Year	Semester	Date of exams	Date of announcement of results	2016	EVEN	11/04/2016-26/04/2016	17/05/2016	2016	ODD	10/12/2016-27/12/2016	13/01/2017	2017	EVEN	04/07/2017-21/04/2017	17/05/2017	2017	ODD	15/11/2017-24/11/2017	15/01/2018	2018	EVEN	16/04/2018-27/04/2018	17/05/2018	2018	ODD	26/11/2018-08/12/2018	28/12/2018	2019	EVEN	6/05/2019-17/05/2019	10.06.2019	2019	ODD	6/12/2019-20/06/2019	17/01/2020	2020	EVEN	26/06/2020-03/07/2020	18/07/2020	2020	ODD	08/02/2021-23/02/2021	10.03.2021	2021	EVEN	25/06/2021 – 19/07/21	23.07.2021
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2021	EVEN	25/06/2021 – 19/07/21	23.07.2021																																															

## D. Admission Process

6.1	How are students selected for admission to various courses? Please provide faculty-wise information  a. Through special entrance tests b. Through interviews c. Through their academic record d. Through combination of the above Please also provide details about the weightage give to the above	Admissions for MBA Program are based on the score obtained in the MAT or AIMET. Admissions for law Programs are based on the score obtained in the CLAT/SLAT.  Admissions for other programs are based on academic record of the potential students and through interviews.  The University at present do not have any other criteria for admitting students to the offered courses.																										
6.2	Whether the University is admitting students from national level entrance Or state level entrance?	Yes. Registered with MAT, AIMA and ATMA. Process to convene from 2019 admission.																										
6.3	Whether admission procedure is available on the University website and in the prospectus	Yes, admission procedure is available on the University website and in the prospectus																										
6.4	Please provide details of the eligibility criteria for admission in all the courses	<table><tr><th>Program</th><th>Eligibility Criteria</th></tr><tr><td>B.A.(Hons)</td><td rowspan="5">Passing10+2(any discipline) with aggregate marks 50%andabove.</td></tr><tr><td>B.Com(Hons)</td></tr><tr><td>B.B.A.</td></tr><tr><td>B.H.M./BTTM</td></tr><tr><td>B.Sc.Cul.Arts</td></tr><tr><td>B.C.A.</td><td>Passing 10+2 with aggregate marks 50% and above with Commerce or Mathematics Or Physics as one of the major subject.</td></tr><tr><td>M.A.</td><td rowspan="2">Degree in the concerned discipline with 50% aggregate marks and above.</td></tr><tr><td>MTTM</td></tr><tr><td>M.Com.</td><td>B.Com with 50% aggregate marks and above.</td></tr><tr><td>MBA</td><td>Bachelor degree in any discipline with 50% And above and on the score of MAT/AMTA</td></tr><tr><td>MCA</td><td>Bachelor degree in any discipline with 50% Aggregate marks and above and with Mathematics or Statistics in10+2 level.</td></tr><tr><td>L.L.B.</td><td>Bachelor degree in any discipline with 50% aggregate marks and above and with score in CLAT / SLAT.</td></tr><tr><td>BA.LLB(H)</td><td>Passing 10+2 (any discipline) with aggregate marks 50% and above and with Score of CLAT/SLAT.</td></tr><tr><td>BBALLB(H)</td><td>Passin10+ 2(any discipline) with aggregate marks 50% and above and with score of CLAT/SLAT.</td></tr></table>	Program	Eligibility Criteria	B.A.(Hons)	Passing10+2(any discipline) with aggregate marks 50%andabove.	B.Com(Hons)	B.B.A.	B.H.M./BTTM	B.Sc.Cul.Arts	B.C.A.	Passing 10+2 with aggregate marks 50% and above with Commerce or Mathematics Or Physics as one of the major subject.	M.A.	Degree in the concerned discipline with 50% aggregate marks and above.	MTTM	M.Com.	B.Com with 50% aggregate marks and above.	MBA	Bachelor degree in any discipline with 50% And above and on the score of MAT/AMTA	MCA	Bachelor degree in any discipline with 50% Aggregate marks and above and with Mathematics or Statistics in10+2 level.	L.L.B.	Bachelor degree in any discipline with 50% aggregate marks and above and with score in CLAT / SLAT.	BA.LLB(H)	Passing 10+2 (any discipline) with aggregate marks 50% and above and with Score of CLAT/SLAT.	BBALLB(H)	Passin10+ 2(any discipline) with aggregate marks 50% and above and with score of CLAT/SLAT.	
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BBALLB(H)	Passin10+ 2(any discipline) with aggregate marks 50% and above and with score of CLAT/SLAT.																											

6.5	Whether University is providing any reservation/ relaxation in admission? If yes, please provide details in the following format:-	Category	No. of students admitted	%of quota provided for reservation and preparation in respect of actual enrolment	Remarks
		State Quota	08	25%	Not availed much by the potential Govt. Quota students.
6.6	Whether any management quota is available for admission in the University? If yes, please provide details in the following format:-	There is no Management quota.			
6.7	What is the admission policy of the University with regard to NR I and Overseas students?	Same as normal admission			

#### E. Fee Structure

7.1	Present Course-wise fee structure of the University (Please provide head-wise details of total fee charged)	Course-wise fee structure of the University is Enclosed as Appendix-IX
7.2	Any other fee charged by the University other than the fee displayed in the UGC website (e.g. Building Fee, Development Fee, Fee by any name, etc.)	None, other than the fee displayed in the UGC website.
7.3	Whether fee structure is available on the University website and in the prospectus?	Yes, fee structure is available on the University website and in the prospectus
7.4	Whether fee is charged by the University as per fee structure displayed in the University website and in the prospects or some hidden charges are there?	Yes, Fees is charged. The fee structure is displayed in the University Website. No hidden charges are charged.
7.5	Mode of Fee collection	Fees are collected by way of Demand Draft drawn in favour of the University.
7.8	Whether University is providing any concession in fee to students? If yes, please provide details.	50% Concession for State Govt. Quota 30% Concession for Sikkim, North Bengal ,GTA Region & North East States
7.9	Details of the Hostel Fee including mess charges	<b>HOSTEL FEES PER YEAR</b> <b>Caution Deposit: 5000 (Refundable)</b> Mess Charges (Two Semesters): 40,000 Accommodation charges: 30,000 Transportation charges: 10,000 <b>GRANDTOTAL: Rs85,000</b>

7.10	Any other fee	No other fee is charged.
7.11	Basis of Fee Structure	Cost of provision as well as competitiveness
7.12	Whether the University has received any complaint with regard to fee charged or fee structure? If yes please give details about the action taken.	So far ,no complaint with regard to fee charged or fee structure is received.
7.13	Whether University is providing any scholarship to students? If yes, please provide details.	Yes, the University provides two types of Scholarship: 1. Entry level: On the basis of marks obtained in +2 or eligibility level degree/diploma & 2. Semester Based Merit Scholarship

#### F. Faculty

8.1	Total no. of Sanctioned and filled up posts (Institution-wise and Department-wise)	Dept.	Professor		Associate Professor		Assistant Professor																																																		
			Sanctioned	Filled	Sanctioned	Filled	Sanctioned	Filled																																																	
		Mgt	2	2	4	2	8	7																																																	
		IT	1	0	2	0	4	5																																																	
		HTM	1	0	2	0	4	5																																																	
		Law	2	2	4	1	8	6																																																	
		Social Science	1	0	2	1	4	9																																																	
8.2	Details of teaching staff in the following format (Please provide details – Institution wise and department wise).Details to be Provided in Appendix–XIII)	Yes, details are provided in Appendix XIII.																																																							
8.3	Category-wise No. of Teaching Staff	<table><tr><td>Category</td><td colspan="2">Female</td><td colspan="2">Male</td><td colspan="2">Total</td></tr><tr><td>SC</td><td colspan="2">-</td><td colspan="2">1</td><td colspan="2">1</td></tr><tr><td>ST</td><td colspan="2">3</td><td colspan="2">3</td><td colspan="2">6</td></tr><tr><td>OBC</td><td colspan="2">6</td><td colspan="2">7</td><td colspan="2">13</td></tr><tr><td>PH</td><td colspan="2">-</td><td colspan="2">-</td><td colspan="2">-</td></tr><tr><td>General</td><td colspan="2">7</td><td colspan="2">13</td><td colspan="2">20</td></tr><tr><td>Total</td><td colspan="2">16</td><td colspan="2">24</td><td colspan="2">40</td></tr></table>							Category	Female		Male		Total		SC	-		1		1		ST	3		3		6		OBC	6		7		13		PH	-		-		-		General	7		13		20		Total	16		24		40	
Category	Female		Male		Total																																																				
SC	-		1		1																																																				
ST	3		3		6																																																				
OBC	6		7		13																																																				
PH	-		-		-																																																				
General	7		13		20																																																				
Total	16		24		40																																																				
8.4	Details of the permanent and temporary faculty members in the following format																																																								
	Particulars			Male	Female	Total																																																			
	Total no. of permanent teachers			24	16	40																																																			
	No. of teachers with Ph.D. as the highest qualification			9	6	15																																																			
	No. of teachers with M.Phil/NET as the highest qualification			10	5	15																																																			
	No. of teachers with PG as the highest qualification			5	5	10																																																			
	Total no. of temporary teachers			-	-	-																																																			
	No. of teachers with Ph.D. as the highest qualification			-	-	-																																																			

	No. of teachers with M.Phil as the highest qualification	-	-	-
	No. of teachers with PG as the highest qualification	-	-	-
	<b>Total no. of part time teachers</b>	5	8	13
	No. of teachers with Ph.D. as the highest qualification	0	0	0
	No. of teachers with M.Phil/NET as the highest qualification	4	5	9
	No. of teachers with PG as the highest qualification	1	3	4
8.5	Ration of full-time teachers to part-time/contract teachers	3:1		
8.6	<p>Process of recruitment of faculty</p> <p>-Whether advertised? (Pls attach copy of the ad)</p> <p>-Whether selection committee was constituted as per the UGC Regulation?</p>	<p>The faculty of the university is recruited through the paper advertisement. The procedure is outlined below:</p> <ul style="list-style-type: none"> <li>• The Academic Council recommends the creation, abolition or classification of teaching posts on the basis of work load, specialization and introduction of programs to the Board of Management.</li> <li>• The Board of Management creates and sanctions the posts</li> <li>• Advertisements are placed in the local newspapers, on our website.</li> <li>• Candidates are shortlisted by a committee of experts setup for the purpose</li> <li>• Candidates are called for interviews through e-mail and through personal telephone calls.</li> </ul> <p>The names of shortlisted candidates are submitted to the Board of Management for its approval.</p> <p>Selection Committees are constituted as per the UGC regulations</p> <p>URL of two advertisements for faculty positions are as follows: <a href="http://www.indianfaculty.com/Professor_Jobs/Sikkim/SK5/sk5.html">http://www.indianfaculty.com/Professor_Jobs/Sikkim/SK5/sk5.html</a></p> <p><a href="http://www.careerage.com/disjob-The-ICFAI-University-Sikkim-Professors-Assistant-Lecturers-20110820-47caa3f0c690a9dc36154a5335f42f7a.html">http://www.careerage.com/disjob-The-ICFAI-University-Sikkim-Professors-Assistant-Lecturers-20110820-47caa3f0c690a9dc36154a5335f42f7a.html</a></p>		
8.7	Does the University follow self-appraisal method to evaluate teachers on teaching, research and work satisfaction? If Yes, how is the self-appraisal of the teachers analyzed and used?	<p>At the end of every academic year the faculty members are required to fill up a self-assessment form which would be reviewed by the Department coordinators. The Coordinators would forward the same with their recommendation to the Dean's office who in turn will call a meeting of Vice Chancellor and Registrar and all these forms would be reviewed and further feedback would be provided to the faculty members. But these self-assessment forms would also be juxtaposed with the student feedback on each of these faculty members while reviewing.</p>		



		Students register their feedback after every semester in an online portal that is designed in-house the Faculty of IT of the University.				
8.8	Institution wise and department wise teacher student ratio (only fulltime faculty)	School of Management Studies: 1:15 School of Legal Studies: 1:14 School of Information Technology: 1:13 School of Hospitality & Tourism Mgmt: 1:27 School of Social Sciences: 1:9				
8.9	Whether the University is providing UGC Pay Scales to the Permanent Faculty? If Yes, please provide the following details:-  Professor- Associate Prof. Assistant Prof.  Mode of Payment- (Cash/ Cheque)	<b>Designation</b>	<b>Scale</b>	<b>University Allowance( equivalent Dearness Allowance)</b>	<b>House rent Allowance</b>	
		<b>Asst. Professor Grade I</b>	15600+6000—3% annual increment	10%	10%	
		<b>Asst. Professor –Grade II</b>	15600+7000—3% annual increment	10%	10%	
		<b>Asst. Professor – Grade III</b>	15600+8000—3% annual increment	10%	10%	
		<b>Associate Professor</b>	37400+9000--- with annual increment	10%	10%	
		<b>Professor</b>	37400+10000--- with annual increment	10%	10%	
		IUS is self-financing University and that recurring and non-recurring expenditure is met from the fee collections and funds received from the Sponsor Society. It is not receiving any grants either from the State or Central Government. University is paying to staffs promptly even during the COVID-19 Pandemic conditions. The pay scales are more or less nearer to the UGC Pay Scales. Salary payments are done by transferring the emoluments into the account of the faculty member.				
8.10	Pay/ Remuneration provided to: Part-time faculty Temporary Faculty Guest Faculty	Part time faculty members are paid a remuneration of Rs.650.00per hour per class. Guest lectures are paid remuneration of Rs.1,500/-per hour per class. Temporary staff will be <a href="#">paid@Rs.25,000/-per</a> month.				
8.11	Facilities for teaching staff (Please provide details about Residence, Rooms, Cubical, Computers/ Any other)	Faculty members are allotted their Cubical with a Desktop Computer with internet connection facility. There are common printers and photo-copying machines as well. Construction of Residential building to the staff is under active consideration.				

## G. Infrastructure

9.1	Does the University have sufficient space for Land & Building?	Land availability with the University: i) Gangtok Campus: 6.5483Acres ii) Timi Tarku Campus: 16.9340 Acres iii) Total land: 23.4823Acres Built-up area currently available i) Gangtok Campus: 5160.35sqmetres				
9.2	Does the University have sufficient classrooms?	The University is having sufficient classrooms to conduct all the academic programs by the University.				
9.3	<b>Laboratories &amp; Equipment</b> (Details to be provided in <b>Appendix-XIV</b> and <b>Appendix-XV</b> )	Details of Laboratories are given in <b>Appendix-XIV</b> and Details of Equipment are given in <b>Appendix-XV</b>				
9.4	<b>Library</b>					
a)	Total Space(all kinds)	172.428 sq. meters				
b)	Computer/Communication facilities	Due to pandemic, we have reduced number of persons inside the facility so there are 3(three) Computers in the E-Library and 4(four) in the Research Center at present.				
c)	Total no. of Ref. Books (Each Department)	<b>Name of the Department</b>	<b>No. of Titles</b>	<b>Total No. of Books</b>	<b>Reference Books</b>	
		<b>Management</b>	3,316	2,570	296	
		<b>Legal Studies</b>		2,540	152	
		<b>Hospitality &amp; Tourism</b>		362	35	
		<b>IT</b>		947	42	
		<b>Social Sciences</b>		332	18	
d)	All Research Journals subscribed on a regular basis	<b>1 Indian Bar Review-(Print)</b> <b>2. IUP Journal- (Print)</b> <b>3. SCC Online- (Online)</b> <b>4. AIR Online- (Online)</b>				
9.5	Sports Facilities (Details to be provided in Appendix-XVI)	In the University, the following sports facilities are available: 1. Badminton court 2. Volley Ball court 3. Indoor games such as Table Tennis, Chess, Caroms Board and others.				
a)	Open Play Ground(s) for outdoor sports (Athletics, Football, Hockey, Cricket, etc.)	Due to hilly terrain and tough geographical structure, we utilize the community Football Ground for football and cricket activities.				
9.6	Does the University have provision for Residential Accommodation including hostels (boys & girls separately)	The University is having hostels for boys and girls.				

## H. Financial Viability

10.1	Details of the Corpus Fund created by the University  Amount – FDRNo. Date – Period –  (Documentary evidence to be given)	Endowment/Gilt/Statutory Deposits :Operating Fund : Corpus Fund(Long and Short Term Investments)  Corpus Fund Rs.1,00,00,000  FDRNo: 38705359548 <b>Period: 2108-2019 to 21-08-2029.</b> Copy of certificate attached as <b>Appendix XVII</b>																				
10.2	Financial position of the University (please provide audited income and expenditure statement for the last 3years)	<b>HQ</b> <table><tr><td>S.No</td><td>Year</td><td>Income</td><td>Expenditure</td></tr><tr><td>1</td><td>2017-18</td><td>13,70,89,304</td><td>18,10,55,359</td></tr><tr><td>2</td><td>2018-19</td><td>4,52,34,261</td><td>8,65,13,875</td></tr><tr><td>3</td><td>2019-20</td><td>3,77,40,729</td><td>8,08,29,391</td></tr></table> Copies of the income and expenditure statement for the last 3 years enclosed as <b>Appendix XVIII</b>					S.No	Year	Income	Expenditure	1	2017-18	13,70,89,304	18,10,55,359	2	2018-19	4,52,34,261	8,65,13,875	3	2019-20	3,77,40,729	8,08,29,391
S.No	Year	Income	Expenditure																			
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2	2018-19	4,52,34,261	8,65,13,875																			
3	2019-20	3,77,40,729	8,08,29,391																			
10.3	Source of finance and quantum of funds available for running the University (for last audited year)	<b>Sl.No</b>	<b>Particulars</b>	<b>Amount</b>																		
		1	Fees	3,33,20,976																		
		2	Donations	---																		
		3	Loan	---																		
		4	Interest & Investment returns	44,19,753																		
		5	Any other (Scholarships)	--																		
			Total	3,77,40,729																		
10.4	What is the University’s unit cost of education? (Unit cost = total annual expenditure (budget accruals) divided by the number of students enrolled) Unit cost calculated excluding the salary component may also be given	<b>Sl.No</b>	<b>Particulars</b>	<b>Campus</b>	<b>FLP</b>	<b>Total</b>																
		1	Unit Cost Including salary in Rs.	1,30,000	31,100	37,200																
		2	Unit Cost Excluding salary in Rs.	76,000	12,600	16,600																

## I. Governance System

### 11. Organization, Governance and Management

11.1	Composition of the statutory bodies of the University (please give names, profession & full postal address of the members and date of constitution):- Governing board, Executive Council Board of Management Academic Council Finance Committee Board of Studies Others (Details to be provided in <b>Appendix-XIX</b> )	The following statutory bodies of the University have been constituted: 1. Governing Body 2. Board of Management 3. Academic Council 4. Boards of Studies  Details are given in <b>Appendix-XIX</b>																	
11.2	Dates of the meetings of the above bodies held during the last 2 years  (Enclose attested copy of the minutes of the meetings)	<table><tr><th>Board</th><th>2020</th><th>2021</th></tr><tr><td><b>Board of Governor</b></td><td>21 Nov 30 Dec</td><td>3<sup>rd</sup> July 2021</td></tr><tr><td><b>Board of Management</b></td><td>20 Nov 30 Dec</td><td>24<sup>th</sup> June 2021</td></tr><tr><td><b>Academic Council</b></td><td>12<sup>th</sup> March 20<sup>th</sup> Nov</td><td>22<sup>nd</sup> June 2021</td></tr><tr><td><b>Finance Committee</b></td><td>17 Jan 25 Feb 13 Oct</td><td>21<sup>st</sup> June 2021</td></tr></table>	Board	2020	2021	<b>Board of Governor</b>	21 Nov 30 Dec	3 <sup>rd</sup> July 2021	<b>Board of Management</b>	20 Nov 30 Dec	24 <sup>th</sup> June 2021	<b>Academic Council</b>	12 <sup>th</sup> March 20 <sup>th</sup> Nov	22 <sup>nd</sup> June 2021	<b>Finance Committee</b>	17 Jan 25 Feb 13 Oct	21 <sup>st</sup> June 2021		
Board	2020	2021																	
<b>Board of Governor</b>	21 Nov 30 Dec	3 <sup>rd</sup> July 2021																	
<b>Board of Management</b>	20 Nov 30 Dec	24 <sup>th</sup> June 2021																	
<b>Academic Council</b>	12 <sup>th</sup> March 20 <sup>th</sup> Nov	22 <sup>nd</sup> June 2021																	
<b>Finance Committee</b>	17 Jan 25 Feb 13 Oct	21 <sup>st</sup> June 2021																	
11.3	What percentage of the members of the Boards of Studies, or such other academic committees, are external? Enclose the guidelines for BOS or such other Committees.	1) 30% of the members in the Board of Governors are external members. 2) 13% of the members in the Board of Management are external members. 3) 30% of the members in the Academic Council are external members. 4) 40% of the members in the Board of Studies are external members. Copy of First Statutes is enclosed.																	
11.4	Are there other strategies to review academic programs besides the academic council? If yes, give details about what, when and how often are such reviews made?	<ul style="list-style-type: none"><li>• Apart from the regular activities of the Boards of Studies and the Academic Council, the University takes the help of Expert Committees of persons proficient in the field to suggest the course structures and detailed syllabi of the programs run and to be run by the University. The University also takes their help in revising and updating the syllabus.</li><li>• The University also uses interaction with industry to modify its syllabus and align it to the needs of industry. The latest interactions have been with tourism stakeholders of the state of Sikkim and discussion with the Officers of the Reserve Bank of India, Gangtok, Sikkim.</li></ul>																	

**J. Research Profile**

<b>12.1</b>	<b>Faculty-wise and Department-wise information to be provided in respect of the following:-</b> <b>Student Teacher Ratio</b> <ul style="list-style-type: none"><li>➤ Class Rooms</li><li>➤ Teaching labs</li><li>➤ Research labs (Major Equipments)</li><li>➤ Research Scholars (M.Tech, Ph.D., Post Doctoral Scholars)</li><li>➤ Publications in last 3 years (Year-wise list)</li><li>➤ No. of Books Published</li><li>➤ Patents</li><li>➤ Transfer of Technology</li><li>➤ Inter-departmental Research (Inter-disciplinary)</li><li>➤ Consultancy</li><li>➤ Externally funded Research Projects</li><li>➤ Educational Programmes Arranged</li></ul>	<b>1:8</b> <b>1:3</b> <b>NA</b> <b>NA</b> <b>35</b> <b>3</b> <b>NA</b> <b>NA</b> <b>1:3</b> <b>NA</b> <b>NA</b> <b>4</b>
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**K. Misc.**

**13. Details of Non-Teaching Staff**

	Name	Designation	Age	Qualification	Category	Date of Appointment	Trained Yes/No If yes, Details
<b>OFFICERS OF THE UNIVERSITY</b>							
1	Prof. RP Kaushik	Chancellor	67	Ph.D.	General		Yes
2	Dr. Jagannath Patnaik	Vice Chancellor	52	PhD	General	27/02/2018	Yes
3	Prof. Sudip Mukherjee	Registrar	60	PhD	General	10/08/2021	Yes
<b>NON-TEACHING STAFFS</b>							
4	Mr. Rohit Rathi	Deputy Registrar	36	MBA/PGDM	General	04/02/2011	Yes
5	Mrs. Sandhya Rani Pant	Deputy Registrar, Skill	39	MBA	General	02/05/2018	No
6	Mrs. Benu Kharga	Admin Officer	45	BA	General	01/09/2011	No
7	Mr. Rishi Thapa	Admission Officer	41	MBA/MCOM	General	15/02/2011	No
8	Ms. Tshiring Ongmu Sherpa	Marketing Executive	28	MCOM	ST	21/12/2020	No
9	Mr. Subash Roy	Assistant Librarian	27	M.LIB.I.SC., UGC-NET	SC	16-01-2020	No
10	Mr. Bijay Pradhan	Chef	46	XII	General	16/07/2018	No
11	Ms. Pragya Chettri	Lab Assistant	38	B.Sc. (Hotel Management)	General	25/07/2018	Yes
12	Ms. Yanki Tsewang	Lab Assitant	33	B.Sc. (Hotel Management)	ST	14/06/2019	Yes
13	Mrs. Smriti Chettri	Program Coordinator-Skill	32	MBA	General	05/11/2018	No
14	Mr. Balram Khaling	Accounts Officer	51	MCOM	General	10.12.2008	No
15	Mr. Bijay Chhetri	Assistant Accounts Officer	40	MBA/MCOM	General	06/02/2019	No
16	Mr. Uttam Sharma	System Admin	35	BA/Net/HW	General	25/08/2012	Yes
17	Mr. Dibyendu Das	Senior Executive-Mkt	38	MBA	General	26/04/2016	No
18	Mr. Aftab Ansari	Coordinator, Mkt	30	M.A.	Minority	28-12-2018	No
19	Mrs. Pema Choden Bhutia	Examination Assistant	30	M.A.	ST	19-03-2019	No
20	Mr. Phipraj Rai	Office Peon	38	VIII	ST	13/7/2021	No
21	Mr. Vivek Rai	Facility Manager	23	B.A.	General	14/02/2019	No
22	Mr. Dilip Tamang	Bus Driver	52	VIII Passed	General	01/08/2018	Yes
23	Mr. Nim Tshering Sherpa	Bus Driver	48	IV Passed	ST	17/07/2020	Yes
24	Mr. Lok Bahadur Tamang	Bus Driver	52	VII Passed	General	17/07/2019	Yes
25	Mr. Dhan Bahadur Darjee	Electrician	33	ITI Diploma	General	10/08/2020	Yes

13.2	Summary of the Non-Teaching staff				
		Particulars	Male	Female	Total
		Administrative Staff			
		Group A	4	1	5
		Group B	4	1	5
		Group C	9	3	12
		Group D	-	-	-
		Total	17	5	22
		Technical Staff			
		Group A	-	-	-
Group B	-	2	2		
Group C	1	-	1		
Group D	-	-	-		
Total	1	2	3		
Grand Total	18	7	25		
13.3	No. of Non-teaching staff category wise				
		Category	Male	female	Total
		SC	1	-	1
		ST	3	1	4
		OBC	3	-	3
		PH	-	-	-
		General	11	6	17
Total	18	7	25		
13.4	Ratio of Non-teaching staff to students	1:25			
13.5	Ratio of Non-teaching staff to faculty	1:1.6			

## 14. Academic Results

14.1		Faculty	Course	2019 Batch		2020 Batch		2021 Batch	
				Appeared	Passed	Appeared	Passed	Appeared	Passed
Faculty-wise and course-wise academic results of the past 3 years		Management	BBA	13	10	13	7	20	18
			BBA (HTM)	-	-	-	-	6	5
			MBA	-	-	13	13	12	11
			BCOM	32	32	16	15	23	20
			MCOM	-	-	-	-	6	5
		Legal Studies	LLB	8	6	4	4	5	5
			BA LLB	-	-	-	-	-	-
			B.COM.LLB	-	-	1	1	2	2
			BBA LLB	3	3	6	5	6	6
		Information Technology	BCA	21	21	5	5	9	8
			MCA	-	-	-	-	-	-
			MCA LE	-	-	5	5	9	9
		Social Sciences	BA Eco	-	-	-	-	8	7
			BA Pol	-	-	-	-	-	-
			BA Eng	-	-	-	-	11	6
			MA Eco	-	-	-	-	-	-
			MA Pol SC	-	-	-	-	-	-
			MA Eng	-	-	-	-	-	-
		Hospitality and Tourism	BHM	24	22	8	5	6	1
			BTM	-	-	6	6	7	0
			B.Sc (CA)	-	-	-	-	9	6
			MTM	-	-	-	-	7	6

## 15. Accreditation

15.1	Whether Accredited by NAAC? If yes please provide the following details:  Date of Accreditation Period Grade CGPA Grading System Followed	For NAAC Accreditation, Self-Study Report has already been uploaded on the NAAC website.			
15.2	Whether courses are accredited by NBA? If yes please provide course-wise details asunder:-	First batch of students are yet to complete their degree program. Hence, not eligible for accreditation.			
		Sl.No.	Course	Whether Accredited	Period of Accreditation
		Not applicable			
15.3	Other Accreditations, if any	Not applicable			
15.4	Any other information (including special achievements by the University which may be relevant for the University)	To fulfill the social responsibility, the ICFAI University, Sikkim is involved in Tribal development and skill development activities within the region so as to create social and cultural bondage in the State of Sikkim.			




## 16. Strength and Weaknesses of the University

16.1	Strengths of the University	Our strength is the industry relevant curriculum and employment ready courses that we offer to our students. Our campus placements service is excellent, we have almost 100% placement each year. Of course, it goes without saying that many of our Students do not opt for placement and rather venture out to be self-employed in a variety of ways.
16.2	Weaknesses of the University	<p><b>INFRASTRUCTURE DEVELOPMENT</b></p> <p>Although the University has developed an impressive amount of infrastructure at its campus, being in hilly area, the topography does not lend itself easily to infrastructural development, especially in terms of sports facilities like playground, etc.</p> <p><b>DIFFICULTY IN GETTING QUALIFIED PERSONNEL</b></p> <p>Recruiting and retaining highly qualified and experienced faculty in Universities is a problem all over the country. The situation is more acute in Sikkim due to its geographical isolation from the rest of the country, and being a mountainous region. To overcome these hurdles, the University has been investing heavily in the in-service training of its staff through professional enrichment programme.</p> <p><b>LACK OF LOCAL INDUSTRY</b></p> <p>Finding the right placement for our graduates in this region has become an uphill task due to lack of flourishing local industry. To address this problem the University has set up an incubation centre that also doubles up as an entrepreneurship cell apart from running a placement office at Kolkata for roping in companies for campus placements.</p>

### CERTIFICATE

This is to certify that all the information provided above is true to the best of my knowledge and belief. The University will adhere to the rules, regulations and guidelines of the UGC, Central Government and relevant Statutory Councils(s) and abide by all the provisions under the UGC Regulation.

The above information is also posted on the website of the University [www.icsaiuniversity.edu.in](http://www.icsaiuniversity.edu.in)

  
Dr. Jagannath Patnaik  
Vice Chancellor  
The ICAI University Sikkim

VICE CHANCELLOR  
ICAI UNIVERSITY, SIKKIM  
GANGTOK

University Grants Commission

**Appendix-I**

Composition of the Society/Trust

<b>S. No.</b>	<b>Name</b>	<b>Address</b>	<b>Occupation</b>	<b>Designation in the Society/Trust</b>
1	Ms.N.Sobha Rani	#90A,Road # 9, Jubilee Hills,Hyderabad- 500082	Social Service	Chairperson
2	Mr.V.R.Shankara	1-8-519/9, Chikkadpally,Hydera bad-500020.	Private Service	President
3	Dr. P Venkateswarlu	Member Secretary The ICFAI Society 52, Nagarjuna Hills Punjagutta Hyderabad – 500 082 Telangana State	Private Service	Member- Secretary
4	Mr.M. Rajagopal	Plot No.20, Govardhanpuri Gardens,YapralPost, Hyderabad-500087.	Private Service	Member
5	Mr. O.R.S. Rao	5-77/1,8 <sup>th</sup> Street, Habsiguda,Hyderabad-500007	Private Service	Member
6	Mr.C.V.Kumar	Flat#G2,SriDattaGrandViewApartm ents,Opp.HPGasGodown, NR Layout, Manikonda,Hyderabad —500089.	Private Service	Member
7	Mr.KishorBuddhiraju	Plot No.7, LahariHomes,Maszid Banda,Kondapaur, R.R.District – 500084.	Private Service	Member

University Grants Commission

Appendix-II

Information about Members of the Society/Trust

S.No.	Name of the Member	Address	Name of the Society	Designation in the Society/Trust
1	Ms.N.Sobha Rani	#90A,Road # 9, Jubilee Hills,Hyderabad- 500082	The Icfai Foundation (Society)	Chairperson
2	Mr.V.R.Shankara	1-8-519/9, Chikkadpally,Hyderab ad-500020.	The Icfai Foundation (Society)	Trustee
3	Dr. P Venkateswarlu	Member Secretary The ICFAI Society 52, Nagarjuna Hills Punjagutta Hyderabad – 500 082 Telangana State	No	Member
4	Mr.M.Rajagopal	Plot No.20, Govardhanpuri Gardens,Yapral Post, Hyderabad-500087.	No	Member
5	Mr. O.R.S. Rao	5-77/1,8 <sup>th</sup> Street, Habsiguda,Hyderabad-500007	No	Member
6	Mr.C.V.Kumar	Flat#G2,SriDattaGrandViewApar tments, Opp. HP GasGodown, NR Layout,Manikonda,Hyderabad— 500089.	No	Member
7	Mr.KishorBuddhiraju	Plot No.7, LahariHomes,MasjidBanda, Kondapaur, R.R.District –500084.	The Icfai Foundation (Society)	Member

University Grants Commission

Appendix-III

Information about promoting Society/Trust–other educational institutions

<b>SL.No</b> <b>.</b>	<b>Name of the University</b> <b>/Educational Institution</b>	<b>Activities</b>
1	The ICFAI University, Dehradun.	Imparting education.
2	The ICFAI University, Tripura	Imparting education
3	The Institute of Chartered Financial Analyst of India University, Meghalaya	Imparting education
4	The ICFAI University, Mizoram	Imparting education
5	The ICFAI University, Nagaland	Imparting education
6	The Institute of Chartered Financial Analyst of India University, Jharkhand	Imparting education
7	The ICFAI University, Raipur	Imparting education
8	The ICFAI University, Jaipur	Imparting education
9	The Institute of Chartered Financial Analyst of India University, Himachal Pradesh	Imparting education
10	The ICFAI Foundation for Higher Education (Deemed to be University), Hyderabad.	Imparting education

University Grants Commission

Appendix-IV

Information about promoting Society/Trust–Other activities

SL.No.	Name of the Organization	Activities
The ICFAI Society is not involved in other than the academic activities.		

University Grants Commission

Appendix-V

Information about off-campus centre(s)

SL.No.	Address of the Off-campus centre	Courses Run
The ICFAI University, Sikkim did not establish Off-Campus Centres.		

University Grants Commission

Appendix-VI

Information about off-Shore campus centre(s)

S.No.	Address of the Off-Shore campus centre	Courses Run
The ICFAI University, Sikkim did not establish Off- Campus Centers.		



University Grants Commission

**Appendix-VII**

Information about Courses run under distance mode and study centre(s)

Sl.No.	Address of the Study centre	Courses Run	No. of students enrolled
The ICFAI University, Sikkim did not establish Off-Campus Centers.			

Yes, the ICFAI University, Sikkim used to offer Distance Education Programs as per the approval accorded by the Distance Education Council, IGNOU, New Delhi and continued up to the Academic Year 2015-16 on the basis of the renewal approval accorded by the Distance Education Bureau, UGC. Further, no admissions in the DLP have been made from the 2016-17 academic year onwards as we could not get the renewal to continue the programs. However, there are, till-to-date, 3078 students who were admitted prior to the Academic Year 2015-16 but not yet completed their programs.

It may not be out of place to mention here that, recently, the UGC has notified for submission of online applications to launch online ODL Programs by HEI. As per the UGC(ODL) Third Amendment Regulations, 2018 and its notification, the ICFAI University, Sikkim has also applied for the same. Accordingly, an Affidavit along with the copy of on line Registration Application form has been submitted to the Distance Education Bureau on 05/10/2018

University Grants Commission

**APPENDIX-VIII**

**DETAILS OF COURSE-WISE APPROVAL OF RELEVANT STATUTORY BODIES FOR ACADEMIC PROGRAMMES**

Name of the course	Statutory Council	Whether approval taken	Letter No.
<b>IT &amp; Management Courses</b>		Not Applicable	As per the Ordinances of the University notified in Gazette of the Sikkim Government vide Notification No.9/LD/2004 , Dated 15 October 2004, the University is permitted to offer education programs on Accounting, Financial Analysis and Management, Business Management, applied Sciences and Technology, Law, Education, Medical Sciences and related departments.  Further, the ICFAI University, Sikkim is empowered to award degrees under Sections 2(f) and 22 of the UGC Act, 1956 vide UGC's Notification No. F.8-9/2009(CPP-I) dated October 27, 2009
<b>Legal Studies</b>	Bar Council of India	Approved	The Bar Council of India has granted approval for offering 5 years BBA-LLB(Hons.), BA-LLB(Hons.) and 3 year LL.B programs by the University.

**University Grants Commission**  
**APPENDIX IX**

**DETAILS OF CURRENT ACADEMIC PROGRAMMES OFFERED BY THE UNIVERSITY**

<b>Name of the School</b>	<b>Programs</b>	<b>Course Duration</b>	<b>Sanctioned Intake</b>	<b>Program fee (Per Semester) INR</b>
School of Management Studies	MBA	2 Years	60	75,000
	M. Com	2 Years	60	32,000
	BBA	3 Years	60	27,000
	B. Com (Hons.)	3 Years	60	20,000
School of Information Technology	MCA	3 Years	60	34,000
	BCA	3 Years	60	30,000
School of Social Sciences	B.A. (Hons.) in English	3 Years	60	20,000
	B.A. (Hons.) in Economics		60	20,000
	B.A. (Hons.) in Pol. Science		60	20,000
	MA in English	2 Years	60	29,000
	MA in Economics		60	29,000
	MA in Pol. Science		60	29,000
School of Legal Studies	BBA.LL.B (Hons.)	5 Years	60	33,000
	B.A.LL.B (Hons.)	5 Years	60	33,000
	LL.B	3 Years	60	28,000
School of Hospitality & Tourism Management	BHM	4 Years	60	33,000
	BTM	4 Years	60	33,000
	B.Sc (Culinary Arts)	3 Years	60	27,000
	MTM	2 Years	60	29,000

The other applicable fee details are as mentioned below:

**Admission Fee:** Admission Fee (One Time) of Rs. 3,000 for all programs is to be paid by all the students along with the application forms.

**Exam Fee:** All the students need to pay an amount of Rs. 2,000 per semester for UG & PG programs towards Exam Fee along with the Program Fee.

**Caution Deposit:** All students are required to pay a Caution Deposit (One Time) of Rs. 5,000 along with the First Semester Fee. The Caution Deposit will be refunded without interest and after adjusting for dues, if any, to the students on completion of the Program.

**University Grants Commission**

**APPENDIX-X**

**DETAILS OF COURSE-WISE APPROVAL OF RELEVANT STATUTORY BODIES FOR ACADEMIC PROGRAMMES**

<b>Name of the course</b>	<b>Statutory Council</b>	<b>Whether approval taken</b>	<b>Letter No.</b>
<b>IT &amp; Management Courses</b>		Not Applicable	<p>As per the Ordinances of the University notified in Gazette of the Sikkim Government vide Notification No.9/LD/2004 , Dated 15 October 2004, the University is permitted to offer education programs on Accounting, Financial Analysis and Management, Business Management, applied Sciences and Technology, Law, Education, Medical Sciences and related departments.</p> <p>Further, the ICFAI University, Sikkim is empowered to award degrees under Sections 2(f) and 22 of the UGC Act, 1956 vide UGC's Notification No. F.8-9/2009(CPP-I) dated October 27, 2009</p>
<b>Legal Studies</b>	Bar Council of India	Approved	The Bar Council of India has granted approval for offering 5 years BBA-LLB(Hons.), BA-LLB(Hons.) and 3 year LL.B programs by the University.

University Grants Commission

Appendix-XI

Information about the courses run which are not specified by the UGC

Sl.No.	Course	Date of starting	Whether applied to UGC for specification
The ICFAI University is not running the Courses which are not specified by the UGC.			

University Grants Commission  
Appendix-XII

Information about the complaints received under Grievance Redressal Mechanism

Sl.No.	Name of the complainant	Complaint against	Date of complaint	Action taken by the University
The ICFAI University, Sikkim have not received any complaint till date				

## **CONSTITUTION AND COMPOSITION OF THE GRIEVANCE REDRESSAL CELL**

The Grievance Redressal Cell of The ICFAI University was set up on 29/06/2018 by notification No.25/Misc/IUSGTK/699(A).The composition of the cell is given below:

### **Chairperson Name:**

Ms. Sweata Chettri

### **Members Name:**

1. Miss Anugraha Saharaja
2. Mrs. Sweata Gurung
3. Mrs. Puja Khatiwada
4. Mr. Tara Kumar Sharma
5. Mr. Rishi Thapa

## DETAILS OF TEACHING STAFF

### APPENDIX XIII

Sl No.	Name of the Department	Name of the Teacher	Designation	Educational Qualification (Whether as per UGC Regulation)	Teaching Experience in a Year	Date of Appointment	Whether fulltime/part time	Regular /adhoc	Scale of pay	No. of publications
1	Management	Dr. Vikram Sharma	Professor	MBA, Ph.D.	16 Years	8.01.2021	Full Time	Regular	37,400- 67,000	12
2	Management	Dr. Vipin Khurana	Professor	MBA, Ph.D.	22 Years	21.1.2021	Full Time	Regular	37,400- 67,000	25
3	Management	Dr. Vibha Arora	Associate Professor	MBA, Ph.D.	17 Years	1-12-2018	Full Time	Regular	37,400- 67,000	12
4	Management	Dr. Krishnendu Ghosh	Associate Professor	MBA, Ph.D.	6Years	1-12-2018	Full Time	Regular	37,400- 67,000	9
5	Management	Dr. Tavleen Kaur	Assistant Professor	MBA, Ph.D.	5Years	1-12-2018	Full Time	Regular	37,400- 67,000	7
6	Management	Mr. Pushpa Kumar Rai	Assistant Professor	MA (Eng), MBA, NET	14 Years	1.01.2007	Full Time	Regular	15,600-39,100	NA
7	Management	Ms. Sital Rai	Assistant Professor	M.Com, NET	1 Year	4.03.2021	Full Time	Regular	15,600-39,100	NA
8	Management	Mr. Tara Kumar Sharma	Assistant Professor	M.Com, NET	5 Years	1.06.2018	Full Time	Regular	15,600-39,100	NA
9	Management	Mr. Suraj Pradhan	Assistant Professor	M.Com, NET	1 Year,5 months	4.02.2020	Full Time	Regular	15,600-39,100	NA
10	Management	Mr. Prasanna Dong	Assistant Professor	MBA, NET	6 Years	1.02.2020	Full Time	Regular	15,600-39,100	NA
11	Management	Ms. Sweta Chettri	Assistant Professor	MBA,NET	9 Years	21.06.2013	Full Time	Regular	15,600-39,100	NA
12	IT	Mr. Gagan Gurung	Assistant Professor	MCA	6 years	1.06.2018	Full Time	Regular	15,600-39,100	5
13	IT	Mr. Dhiraj Prasad Jaiswal	Assistant Professor	MCA	3 years	28.12.2018	Full Time	Regular	15,600-39,100	5
14	IT	Mr. Rahul Shah	Assistant Professor	MCA	3 years 8 months	1.06.2018	Full Time	Regular	15,600-39,100	5
15	IT	Mr. Vivek Thapa	Assistant Professor	MCA, NET	1 year 7 months	3.09.2020	Full Time	Regular	15,600-39,100	1
16	IT	Mr. Ajit Karki	Assistant Professor	M.Tech (CSE)	13 years	24.05.2008	Full Time	Regular	15,600-39,100	7



Sl No.	Name of the Department	Name of the Teacher	Designation	Educational Qualification (Whether as per UGC Regulation)	Teaching Experience in a Year	Date of Appointment	Whether fulltime/part time	Regular /adhoc	Scale of pay	No. of publications
17	HTM	Mr. Anuj Bhattacharya	Assistant Professor	MTTM, NET	2 years 6 months	5.08.2019	Full Time	Regular	15,600-39,100	NA
18	HTM	Ms. Sweata Gurung	Assistant Professor	MTTM, MA (Eng)	3 Years	1.06.2018	Full Time	Regular	15,600-39,100	NA
19	HTM	Dr. Sujama Roy	Assistant Professor	MTTM, Ph.D.	7 Years	28.12.2018	Full Time	Regular	15,600-39,100	3
20	HTM	Mr. KungaTenzingWangyal	Assistant Professor	BHM, MHM	9 months	10.07.2020	Full Time	Regular	15,600-39,100	NA
21	HTM	Ms. Diksha Lama	Assistant Professor	MTTM, NET	3 Yrs	1.06.2018	Full Time	Regular	15,600-39,100	NA
22	Law	Dr YP Rama Subbaiah	Professor	LL.M, Ph.D.	32 Yrs	14.1.2021	Full Time	Regular	37,400-67,000	33
23	Law	Dr. K. M. HanumanthaRayappa	Professor	ML, Ph.D.	32 Yrs	14.12.2020	Full Time	Regular	37,400-67,000	19
24	Law	Dr. Pramita Gurung	Associate Professor	LL.M, Ph.D	5 Years	7.01.2020	Full Time	Regular	37,400-67,000	5
25	Law	Ms. Prasanata Chettri	Assistant Professor	MA, LL.M	6 years 6months	13.10.2014	Full Time	Regular	15,600-39,100	NA
26	Law	Dr. Sambhavna Rai	Assistant Professor	LL.M, Ph.D	2 months	5.03.2021	Full Time	Regular	15,600-39,100	3
27	Law	Mr. Pritam Subba	Assistant Professor	LL.M, NET	18 years	21.08.2012	Full Time	Regular	15,600-39,100	NA
28	Law	Ms. Puja Khatiwoda	Assistant Professor	LL.M	8 years	26.08.2014	Full Time	Regular	15,600-39,100	NA
29	Law	Ms. Soni Subedi	Assistant Professor	LL.M,MBA	14 Years	21.08.2012	Full Time	Regular	15,600-39,100	NA
30	Law	Mr. Rinchen Tamang	Assistant Professor	LL.M, NET	6 years	27.07.2016	Full Time	Regular	15,600-39,100	NA
31	Social Sciences	Dr. Santosh Sharma	Associate Professor	M.Sc, M.Phil, Ph.D	4 Yrs	17.07.2019	Full Time	Regular	37,400-67,000	18
32	Social Sciences	Ms. Bishwas Mani Rai	Assistant Professor	MA, M.Phil	4 Years 6 months	1.05.2019	Full Time	Regular	15,600-39,100	NA
33	Social Sciences	Mr. Kishore Rai	Assistant Professor	M.Phil, NET	3 years	1.05.2019	Full Time	Regular	15,600-39,100	2
34	Social Sciences	Dr. Romana Lepcha	Assistant Professor	MA, Ph.D.	3 Years	2.02.2021	Full Time	Regular	15,600-39,100	7

Sl No.	Name of the Department	Name of the Teacher	Designation	Educational Qualification (Whether as per UGC Regulation)	Teaching Experience in a Year	Date of Appointment	Whether fulltime/part time	Regular /adhoc	Scale of pay	No. of publications
35	Social Sciences	Dr. Rajeev Rai	Assistant Professor	MA, Ph.D.	3 Months	2.02.2021	Full Time	Regular	15,600-39,100	6
36	Social Sciences	Dr. Ameet Raj	Assistant Professor	MA, B.Ed, Ph.D	4 years	23.03.2021	Full Time	Regular	15,600-39,100	4
37	Social Sciences	Ms. Anugrah Saharaja	Assistant Professor	MA (Eng)	11 years	15.02.2011	Full Time	Regular	15,600-39,100	NA
38	Social Sciences	Ms. Pabitra Sharma	Assistant Professor	MA, M.Phil	3 Years	27.01.2020	Full Time	Regular	15,600-39,100	NA
39	Social Sciences	Mr. Keshar Prasad Sharma	Assistant Professor	M.Sc, M.Phil	4 Years	16.07.2018	Full Time	Regular	15,600-39,100	NA
40	Social Sciences	Dr. Amit Singh	Assistant Professor	M.Phil, Ph.D.	2 Years	16.07.2021	Full Time	Regular	15,600-39,100	3

### DETAILS OF TEACHING STAFF (Part Time)

Sl No.	Name of the Department	Name of the Teacher	Designation	Educational Qualification (Whether as per UGC Regulation)	Teaching Experience in a Year	Whether fulltime/part time
1	Management	Mr. Ravi Raj Pradhan	Assistant Professor	MBA, NET	3	Part Time
2	Management	Mr. Norbu Bhutia	Assistant Professor	M.Com, NET	2	Part Time
3	Management	Mr. Karma Samdup Bhutia	Assistant Professor	MBA, NET	2	Part Time
4	IT	Ms. Sai Sandhya Salani	Assistant Professor	M.Tech	5	Part Time
5	IT	Ms. Priyanka Gurung	Assistant Professor	MCA, NET	3	Part Time
6	HTM	Mr. Pawan Krishna Dahal	Assistant Professor	MTTM, M.Phil	3	Part Time
7	HTM	Ms. Anupama Pradhan	Assistant Professor	MTTM	3	Part Time
8	Social Sciences	Ms. Theodora Mishra	Assistant Professor	MA, M.Phil	2	Part Time
9	Social Sciences	Ms. Deena Gurung	Assistant Professor	MA, M.Phil, NET	2	Part Time
10	Social Sciences	Ms. Suvarna Mukhia	Assistant Professor	MA	3	Part Time
11	Social Sciences	Mr. Digvijay Pradhan	Assistant Professor	MA, M.Phil, NET	2	Part Time
12	Social Sciences	Ms. Suprina Tamang	Assistant Professor	MA, NET	2	Part Time
13	Social Sciences	Ms. Trishna Subba	Assistant Professor	MA, NET	2	Part Time



## APPENDIX-XIV

### IUS LABORATORY DETAILS

Room No.	Area (sq.ft)	Laboratory Name	Department
104	760	Computer Laboratory	IT
	190	Hardware Lab	IT
104 A	551	Smart Class	All schools
105	1482.25	Seminar Hall	All schools
	893	Admin Hall	All schools

### LIST OF EXISTING CLASS ROOM WITH THEIR AREA SQ.ft

LIST OF EXISTING CLASS ROOMS WITH AREA SQ. FT						
SL. No	Floor	Room No.	Description	Length	Breadth	Total Area
1	G+2	214	Class Room	39 ft	19ft	741 ft
2	G+2	213	Class Room	41 ft	19.6 ft	803.6 ft
3	G+2	212	Class Room	39 ft	20 ft	780 ft
4	G+2	211	Class Room	28.6 ft	20 ft	572 ft
5	G+2	210	Class Room	33 ft	18.6 ft	613.8 ft
6	G+2	209	Class Room	33 ft	20 ft	660 ft
7	G+2	206	Class Room	10 ft	8 ft	80 ft
8	G+2	206	New Class Room	12.6 ft	11.6 ft	146.16 ft
9	G+2	205	New Class Room	12.6 ft	11.6 ft	146.16 ft
10	G+2	204	New Class Room	12 ft	11.6 ft	139.2 ft
11	G+2	203	New Class Room	14 ft	11 ft	154 ft
12	G+2	202	New Class Room	12 ft	11 ft	132 ft
13	G+2	201	New Class Room	12 ft	11 ft	132 ft
14	G+2	208	Sports Room	44 ft	18 ft	792 ft
15	G+1	112	Class Room	39 ft	19 ft	741 ft
16	G+1	111	Class Room	41 ft	19.6 ft	803.6 ft
17	G+1	110	Class Room	39 ft	20 ft	780 ft
18	G+1	109	Class Room	28.8 ft	19.6 ft	564.48 ft
19	G+1	108	Class Room	32.6 ft	19 ft	619.4 ft
20	G+1	107	Class Room	19 ft	19.6 ft	372.4 ft
21	G+1	106	Class Room (Moot Court)	29.8 ft	29.6 ft	882.08 ft
22	G+1	103	Class Room	19.6 ft	12 ft	235.2 ft
23	G+1	102	Class Room	17 ft	20 ft	340 ft
24	G+1	101	Class Room	17 ft	9.6 ft	163.2 ft
25	G-0	6	Class Room	20 ft	19 ft	380 ft
26	G-0	7	Class Room	29 ft	20 ft	580 ft
27	G-0	8	Class Room	30 ft	20 ft	600 ft
28	G-0	9	Class Room	20.6 ft	19 ft	391.4 ft
29	G-1	-105	Seminar Hall	38 ft	38 ft	1444 ft
30	G-1	-104	Smart Class	29 ft	19 ft	551
31	G-1	-104	Computer Lab	38 ft	20 ft	760 ft
32	G-1	-	Hardware Lab	19 ft	10 ft	190 ft

33	G-1	-103	Computer Center	32 ft	45 ft	1440 ft
34	G-1	-101	Library	68 ft	30 ft	2040 ft
35	G-2	-	Kitchen	36 ft	24 ft	864 ft
36	G-2	-	Kitchen Mess	40 ft	20 ft	800 ft
37	G-2	301	New Class Room	23 ft	17 ft	391 ft
38	G-2	302	New Class Room	18 ft	13 ft	234 ft
39	G-2	303	New Class Room	18 ft	17 ft	306 ft
40	G-3	304	New Class Room	22 ft	20 ft	440 ft
41	G-3	305	New Class Room	16 ft	14 ft	224 ft
42	G-3	306	New Class Room	19 ft	16 ft	304 ft
43	G-3	-	Housekeeping lab	24 ft	31 ft	744 ft
44	G-3	-	Class Room (Legal Aid)	16 ft	15 ft	240 ft

**University Grants Commission**

**APPENDIX-XV**

**LIST OF EQUIPMENTS**

<b>Name of the equipment</b>	<b>Qty/ Unit</b>	<b>Make and model</b>	<b>Location</b>	<b>Cost (Rs.)</b>	<b>Whether in working condition</b>	<b>Date of Purchase</b>
Fire Wall UTM	1	Fortigate 80E	Server Room		Yes	01.09.2018
Computer Desktop	103	Acer/Hp/Lenovo	Lab/Admi /Faculty		Yes	16/10/17
Forti- AP FP 221ETF	8		<b>G-1</b>		yes	01.09.18
Scanner	2	cannon	Accounts/ Admin		yes	Nov., 2018.
Online UPS	3	Microtek 10 KVA	UPS room	10,00,000	yes	Dec, 2017
Printer	11	HP/Canon	Administration	1,15,457	yes	Dec., 2017
Laptops	12	HP/Dell/Asus	Staff & Admin		yes	10.01.2019
CCTV Camera	40	HD TURBO	University		yes	23.01.19
Intercom Phone EPBX	40	Syntel	Admin & Faculty room		Yes	23.01.19
TV 32 inchs	3	F&D	CC TV Room		Yes	23.01.19
PUS Power Box	2				yes	6.09.18
Forti Switch	5		G-level		yes	6.09.18
D-Link DIR	9	8420	System admin		yes	6.09.18
LED TV 32 inch's	1	F&D	Server room	16,000	yes	6.09.18
Yamaha meeting speaker	1	meeting speaker	Server room		yes	
LED TV 40 inch's	1	mi	BHM Lab		yes	18.08.18
Projector Screen	1		Admin Hall		yes	07.08.18
Projector	9		Smart Class /MBA Class/Admin/compu ter centre/seminar		yes	06.08.18
TV 55 inches	1	mi	VC's room	44,999	yes	10.07.18
polycom speakerphone	2	speakerphone	Meeting Room		yes	
Biometric Attendance	1		Administration			

## **University Grant Commissions**

### **Appendix – XVI**

#### **Sports Infrastructure**

- i) Indoor Sports Facilities  
TableTennis–2sets, Badminton Court, Carom, Chess
- ii) Any other Indoor game facility like chess and carom facilities are also there.

Note: Under planning process of developing sports complex



University Grants Commission  
Appendix- XVII

**भारतीय स्टेट बैंक State Bank of India**  
YELLAREDDIGUDA (HYDERABAD) B-3-961B, SRINAGAR COLONY RD,  
HYDERABAD TELANGANA 500673  
Tel: 23730854

THE ICFAI UNIVERSITY SIKKIM  
RANKA ROAD,  
LOWER SICHEY BUSTY,  
GANGTOK-737101  
East District

नामांकन / Nomination: **पंजीकृत / Registered** / अपंजीकृत / Not Registered  
दिनांक / Date :

सावधि जमा सूचना  
(सावधि जमा रसीद के एवज में)  
TERM DEPOSIT ADVICE  
(In lieu of Term Deposit Receipt)

प्रिय महोदय/महोदया, Dear Sir/Madam,  
हमें यह पुष्टि करते हुए प्रसन्नता है कि आपकी निम्नलिखित राशि हमारे पास जमा है, भविष्य में, कृपया आपके पत्राचार में खाता क्रमांक का  
संदर्भ अवश्य दें, हमारे साथ बैंकिंग करने के लिए धन्यवाद। We have pleasure in confirming details of the following amount held in deposit  
with us. Please quote the account number in all correspondence. Thank you for Banking with us.

नाम / Name: ICFAI UNIVERSITY SIKKIM  
सिफ संख्या / CIF No: 0017482-8  
पैन संख्या / PAN: AQAT1704A  
THE INSTITUTE OF CHARTERED FINANCIAL ANALYSTS OF INDIA, UNIVERSITY SIKKIM  
PLEDGED IN FAVOUR OF THE GOVT OF SIKKIM.

खाता संचालन की विधि: / Mode of Operation: **A/C HOLD OR SURV**  
योजना / Scheme: **PUB OTH UNI-180-3653D-INR**

खाता क्रमांक / A/c No.	सावधि / Term	ब्याज दर / Interest @	मूल राशि / Principal Amt.	जारी करने की तारीख / Value Date	परिपक्वता की तारीख / Maturity Date
38706359548	10 Y	8.5 %	INR 1,00,00,000.00	21.8.2019	21.8.2029

परिपक्वता राशि / Maturity Value :  
INR 1,00,00,000.00

Interest Amount 1,62,500.00  
Interest Frequency 3A

प्रामाणिक हस्ताक्षरकर्ता / Authorized Signatory  
कृपया पृष्ठ पलटें / P.T.O.

Quarterly/Monthly Interest  
Credited to A/c No. 34060941570

यह पत्राचार्य लिखत नहीं है / This is not a Negotiable Document

**University Grants Commission**  
**Appendix- XVIII**

**The ICFAI University, Sikkim**

(Established under section 4 (2) of The ICFAI University, Sikkim Act, 2004 (Act No. 9 of 2004))

**INCOME AND EXPENDITURE ACCOUNT**  
**FOR THE YEAR ENDED MARCH 31, 2018**

(Amount in Rupees)

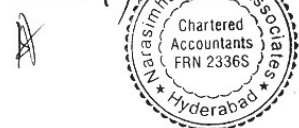
Particulars	Schedule	2017-18			2016-17
		Unrestricted Funds			
		Develop- ment Fund	General Fund	Total	Total
<b>INCOME</b>					
Academic Receipts	10		13,53,33,412	13,53,33,412	36,10,02,618
Income from investments	11	7,66,545		7,66,545	7,61,123
Other Incomes	12		9,89,347	9,89,347	19,28,967
<b>TOTAL (A)</b>		<b>7,66,545</b>	<b>13,63,22,759</b>	<b>13,70,89,304</b>	<b>36,36,92,708</b>
<b>EXPENDITURE</b>					
Staff Payments & Benefits	13		10,54,09,397	10,54,09,397	21,07,94,582
Academic Expenses	14		4,21,88,876	4,21,88,876	6,28,75,154
Administrative & General Expenses	15		1,87,77,863	1,87,77,863	8,54,08,035
Repairs & Maintenance	16		12,41,114	12,41,114	7,20,523
Finance Costs	17		61,05,147	61,05,147	1,60,01,616
Depreciation	18		73,32,962	73,32,962	1,14,45,328
<b>TOTAL (B)</b>		<b>-</b>	<b>18,10,55,359</b>	<b>18,10,55,359</b>	<b>38,72,45,238</b>
<b>Balance being excess of Expenditure over Income (A-B)</b>		<b>7,66,545</b>	<b>(4,47,32,600)</b>	<b>(4,39,66,055)</b>	<b>(2,35,52,530)</b>
Transfer to Development Fund		(7,66,545)	-	(7,66,545)	(7,61,123)
<b>Balance being Surplus / Deficit Carried to General Fund</b>		<b>-</b>	<b>(4,47,32,600)</b>	<b>(4,47,32,600)</b>	<b>(2,43,13,653)</b>
<b>Notes on Accounts</b>	19				

Vide our report of even date

for **Narasimha Rao & Associates**  
**Chartered Accountants**  
FRN 2336S

J. Narasimha Rao  
Partner  
ICAI M.No.11591

Place : Hyderabad  
Date : 17/1/2018



Finance Officer

for and on behalf of the  
**Board of Governors**

Registrar  
(Officiating)

# The ICFAI University, Sikkim

(Established under section 4 (2) of The ICFAI University, Sikkim Act, 2004 (Act No. 9 of 2004)

## INCOME AND EXPENDITURE ACCOUNT FOR THE PERIOD ENDED MARCH 31, 2019

(Amount in Rupees)

Particulars	Schedule	2018-19			2017-18
		Unrestricted Funds			
		Development Fund	General Fund	Total	Total
INCOME					
Academic Receipts	10		4,38,94,044	4,38,94,044	13,53,33,412
Income from Investments	11	7,67,592		7,67,592	7,66,545
Other Incomes	12		5,72,725	5,72,725	9,89,347
TOTAL (A)		7,67,592	4,44,66,769	4,52,34,361	13,70,89,304
EXPENDITURE					
Staff Payments & Benefits	13	-	3,80,64,602	3,80,64,602	10,54,09,397
Academic Expenses	14	-	1,56,76,110	1,56,76,110	4,21,88,876
Administrative & General Expenses	15	-	2,04,25,455	2,04,25,455	1,87,77,863
Transportation Expenses	16	-	10,73,850	10,73,850	-
Repairs & Maintenance	17	-	20,14,703	20,14,703	12,41,114
Finance Costs	18	-	1,18,826	1,18,826	61,05,147
Depreciation	19	-	91,39,579	91,39,579	73,32,962
TOTAL (B)		-	8,65,13,125	8,65,13,125	18,10,55,359
Balance being excess of Expenditure over Income (A-B)		7,67,592	(4,20,46,356)	(4,12,78,764)	(4,39,66,055)
Transfer to Development Fund		(7,67,592)	-	(7,67,592)	(7,66,545)
Balance being Deficit Carried to General Fund		-	(4,20,46,356)	(4,20,46,356)	(4,47,32,600)
Notes on Accounts	20				

Vide our report of even date

for Narasimha Rao & Associates  
Chartered Accountants  
FRN 2336S

J. Narasimha Rao  
Partner  
ICAI M.No.11591

Finance Officer

for and on behalf of the  
Board of Governors

Registrar

VC

Place : Hyderabad  
Date : 20/9/19



**The ICFAI University, Sikkim**

(Established under section 4 (2) of The ICFAI University, Sikkim Act, 2004 (Act No. 9 of 2004))

**INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED MARCH 31, 2020**

(Amount in Rupees)

Particulars	Schedule	2019-20			2018-19
		Unrestricted Funds			
		Development Fund	General Fund	Total	Total
INCOME					
Academic Receipts	10		3,33,20,976	3,33,20,976	4,38,94,044
Income from investments	11	6,95,386		6,95,386	7,67,592
Other Income	12		37,24,367	37,24,367	5,72,725
TOTAL (A)		6,95,386	3,70,45,343	3,77,40,729	4,52,34,361
EXPENDITURE					
Staff Payments & Benefits	13		2,53,61,386	2,53,61,386	3,80,64,602
Academic Expenses	14		1,70,38,259	1,70,38,259	1,56,76,110
Administrative & General Expenses	15		1,65,41,333	1,65,41,333	2,04,25,455
Transportation Expenses	16		8,42,091	8,42,091	10,73,850
Repairs & Maintenance	17		6,63,005	6,63,005	20,14,703
Finance Costs	18		59,02,103	59,02,103	1,18,826
Depreciation	19		1,44,81,214	1,44,81,214	91,39,579
TOTAL (B)		—	8,08,29,391	8,08,29,391	8,65,13,125
Balance being excess of Expenditure over Income (A-B)		6,95,386.00	(4,37,84,048)	(4,30,88,662)	(4,12,78,764)
Transfer to Development Fund		(6,95,386.00)	—	(6,95,386)	(7,67,592)
Balance being Surplus/(Deficit) Carried to General Fund		—	(4,37,84,048)	(4,37,84,048)	(4,20,46,356)
Notes on Accounts	20				

Vide our report of even date

**for Narasimha Rao & Associates**  
**Chartered Accountants**  
**FRN 2336S**

  
**J. Narasimha Rao**  
 Partner  
 ICAI M.No.11591



  
 Finance Officer

**for and on behalf of the**  
**Board of Governors**

  
**Registrar**  
 (Officiating)



Place :

Date : **30 DEC 2020**

**University Grants Commission  
Appendix- XIX**

**Information about the composition of the statutory bodies of the University**

Separately for Governing Board, Executive Council, Board of Management, Academic Council, Finance Committee, Board of Studies, Others

**BOARD OF GOVERNORS**

**Date of Constitution: September 09,2016**

Sl. No.	Name	Designation	Profession	FullPostal address
1.	Prof. R P Kaushik	Chairman	Chancellor	The ICFAI UniversityLowerSichey, Ranka RoadGangtok-737101
2.	Dr. Jagannath Patnaik	Member	Vice Chancellor, IUS	The ICFAI UniversityLowerSichey, Ranka RoadGangtok-737101
3.	Dr. Rabindra Chettri	Secretary	Registrar	The ICFAI UniversityLowerSichey, Ranka RoadGangtok-737101
4.	G.P.Upadhyaya	Member	Addl. Chief Secretary HRDD,GoS	Addl. Chief Secretary,HRDD, Govt. of Sikkim,Gangtok,Sikkim 737102
5.	Dr.Mohan Prasad Kharel	Member	Chief General Manager (Retd.)NABARD	Plot #65, Nagarjuna Hills,Punjagutta, Hyderabad---400076..
6.	Dr. Mandap Prasad Thapa	Member	Pro-Vice Chancellor,ICFAI University,Nagaland.	Plot #65, Nagarjuna Hills,Punjagutta, Hyderabad---400076.,
7.	Dr. O.R.S Rao	Member	Vice Chancellor,Icfai University,Jharkhand.	The ICFAI University, Jharkhand Plot No. 2065. Daladali Chowk, Simalia, Near Ring Road, Ranchi-835222
8.	Dr. T R K Rao	Member	Chancellor, Icfai University, Jharkhand	The ICFAI University, Jharkhand Plot No. 2065, Daladali Chowk. Simalia, Near Ring Road, Ranchi-835222
9.	Dr. VRK Prasad	Member	Chancellor, Icfai University, Meghalaya.	ICFAI University, Meghalaya Danakgre, PO Araimile, Tura 794101 West Garo Hills, Meghalaya
10.	Dr. YR Hargopal Reddy	Member	Former Vice Chancellor, Acharya Nagarjuna, University, Guntur.	Plot #65, Nagarjuna Hills, Punjagutta, Hyderabad---400076.
11.	Dr. Ajay Pathak	Member	Director, IBS	IBSKolkatta, Plot # Y1, Block EP, Sector-V, SaltLakeCity,Kolkatta.700091



## BOARD OF MANAGEMENT

Sl. No.	Name	Designation	Profession	Full Postal address
1.	Dr.Jagannath Patnaik	Chairperson	VC,IUS	The ICFAI University Lower Sichey, Ranka RoadGangtok-737101
2.	Dr.Rabindra Chettri	Secretary	Registrar, US	The ICFAI University Lower Sichey, Ranka RoadGangtok-737101
3.	Mr. Rohit Rathi	Member	Deputy Registrar	The ICFAI University Lower Sichey, Ranka RoadGangtok-737101
4.	Mrs. Sandhya Rani Pant	Member	Deputy Registrar, Skill	The ICFAI University, Lower Sichey, Ranka RoadGangtok- 737101
5.	A.V.N Rao	Member	Dean, IFHE	IFHE Campus, Donthanapally, Shankarapalli Road, Hyderabad, Telangana ,India.
6.	Mrs. Yeshey D Yondga	Member	Director, HRD	Education Department Govt. of Sikkim
7.	Mr. Sudhakar Rao	Member	Director, Branding, ICFAI Society	Plot No.65, ICFAI, Nagarjuna Hills,Punjagutta,Hyderabad.
8.	Prof. Biplab Haldar	Member	Vice Chancellor, ICFAI, Tripura	Kamalghat, Tripura (W),Agartala-799210
9.	Dr. P Venketshwarlu	Member	Member Secretary ICFAI Society	The ICFAI Society 52, Nagarjuna Hills Punjagutta Hyderabad – 500 082 Telangana State

**ACADEMIC COUNCIL**  
**Date of Constitution:29/06/2018**

Sl. No.	Name	Designation	Profession	FullPostal address
1.	Dr.Jagannath Patnaik	Chairman	Vice Chancellor	The ICFAI University Lower Sichey, Ranka Road Gangtok-737101
2.	Dr. Rabindra Chettri	Secretary	Registrar	The ICFAI University Lower Sichey, Ranka RoadGangtok-737101
3.	Mr. Rohit Rathi	Member	Deputy Registrar	The ICFAI University Lower Sichey,Ranka Road Gangtok-737101
4.	Dr. Pramita Gurung	Member	Asso. Dean Academics	The ICFAI University Lower Sichey,Ranka Road Gangtok-737101
5.	Dr. Ameet Raj	Member	Assistant Professor	The ICFAI University Lower Sichey, Ranka RoadGangtok-737101
6.	Dr. Sujama Roy	Member	Assistant Professor	The ICFAI University Lower Sichey, Ranka RoadGangtok-737101
7.	Mr. Ajit Karki	Member	Assistant Professor	The ICFAI University Lower Sichey,Ranka Road Gangtok-737101
8.	Mr. Sweta Chettri	Member	Assistant Professor	The ICFAI University Lower Sichey, Ranka Road Gangtok-737101
9.	Mr. Pritam Subba	Member	Assistant Professor	The ICFAI University Lower Sichey,Ranka Road Gangtok-737101
10.	Dr. Santosh Sharma	Member	Assistant Professor	The ICFAI University Lower Sichey,Ranka Road Gangtok-737101
11.	Dr. D. Purohit	Member	Principal, Burtuk College, (Nominated by VC)	Gangtok, Sikkim
12.	Dr. M. Giri	Member	HOD, (Pol. Science Dept.), NBDC (Nominated by VC)	Gangtok, Sikkim
13.	Mr. Rahul Rathi	Member	Advocate, High Court of Sikkim (Nominated by VC)	Gangtok, Sikkim

**APPENDIX-XVIII  
BOARD OF STUDIES**

**FACULTY OF MANAGEMENT**

**Date of Constitution: 14/12/2018**

<b>Board of Studies</b>		
<b>S.No</b>	<b>Name</b>	<b>Designation</b>
1	DR. D. PUROHIT	Professor
2	DR. M. GIRI	Professor
3	Dr. Vibha Arora	Associate Professor
4	Dr. Tavlen Kaur	Assistant Professor
5	Dr. Krishnendu Ghosh	Associate professor
6	Mrs. Sweta Chettri	Assistant Professor
7	Mr. Tara Kr. Sharma	Assistant Professor

**FACULTY OF IT**

**Date of Constitution: 29/06/2018**

<b>Board of Studies(2017-2019)-IT</b>		
<b>S.No</b>	<b>Name</b>	<b>Designation</b>
1	MR.AJIT KARKI	Associate Professor
2	MR.GAGAN GURUNG	Assistant Professor
3	MR. RAHUL SHAH	Assistant Professor
4	MR. VIVEK THAPA	Assistant Professor
5	DR. GOPAL THAPA(SMIT)	Assistant Professor

**FACULTY OF LEGAL STUDIES**

**Date of Constitution: 01/07/2021**

<b>Board of Studies(2018-2020)-Law</b>		
<b>S.No</b>	<b>Name</b>	<b>Designation</b>
1	Dr. YP Rama Subbaiah	Professor
2	Dr. KM hanumantha Rayappa	Professor
3	Mr. Pritam Subba	Assistant Professor
4	Mr. Rinchen Tamang	Assistant Professor
5	Dr. Ganesh Tiwari	Professor

**FACULTY OF SOCIAL SCIENCES**

**Date of Constitution: 1/4/2021**

<b>Board of Studies(2018-2020)-Humanities &amp; Social Sciences</b>		
<b>S.No</b>	<b>Name</b>	<b>Designation</b>
1	Dr. Romana Lepcha	Assistant Professor
2	Dr. Rajiv Rai	Assistant Professor
3	Dr. Ameet Raj	Assistant Professor
4	Ms. Bishwasmani Mani Rai	Assistant Professor
5	Mr. Keshar Sharma	Assistant Professor



**FACULTY OF HOSPITALITY & TOURISM MANAGEMENT**

**Date of Constitution: 16/01/2019**

<b>Board of Studies(2018-2020)-Humanities &amp;Social Sciences</b>		
<b>S.No</b>	<b>Name</b>	<b>Designation</b>
1	DR.SUJAMA ROY	Associate Professor
2	MR.PRAGYACHETTRI	Assistant Professor
3	MS.SWEATAGURUNG	Assistant Professor
4	DR.KRISHNENDUGHOSH	Assistant Professor

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