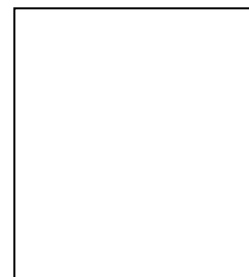


## IU, Sikkim HOSTEL ADMISSION FORM - 2025

1. Name of the applicant( in BLOCK Letter): .....
2. Programme/Semester:.....
3. Fathers Name:.....
4. Mothers Name:.....
5. Date of Birth:.....
6. Blood Group.....
7. Email ID:.....
8. Contact Number:.....
9. Address of the  
Correspondence:.....  
.....
10. Permanent  
Address:.....  
.....
11. Parents/ Guardian's Contact Number:.....
12. Whether he/she will travel alone or with the Parents/Local Guardian at the time of  
Holiday/of the Institute:
13. Allergy to any Medicine if Yes, Please mention:.....
14. In case of emergency, we can contact Mr./Ms./Mrs.....  
Phone No..... Relationship with you .....
15. Security Deposit: Rs. 5,000/- paid on ..... through.....,  
Receipt No.:.....
16. Program Admissions Application Form No.:.....



### **Declaration by the applicant**

1. I have carefully read and understood all the rules and regulations of the hostel. I will follow the rules and regulations and subsequent changes/addition if any as laid down by the Management.
2. I understand that a suitable action can be taken against me if I do not abide by the rules & regulations of the Institute. If I leave the Hostel on my own or I am expelled from the Hostel in the midst of the session, I will not be entitled to claim any refund.
3. I certify that the information above is true to the best of my knowledge and belief. I further declare that anything happens to me or any kind of mishaps occurs outside/inside of the hostel due to my negligence/fault, the hostel authority will not be responsible for that.
4. I understand that in case of any natural calamities, management will not be responsible for any losses and damages.

**Signature of the Student**

**Signature of the Parents**

## **IUS Hostel Rules & Regulations**

Hostel life at IU provides the experience of home away from home for its boarders. Aware of the special needs and requirements of students, who come from far-flung places to this centre of learning, the ICFAI University, Sikkim tries to provide them a safe, secure and affordable accommodation. It provides separate accommodation for male/female students. However, hostel seats will be allotted as per availability.

### **1. GENERAL RULES**

These rules are intended to provide a safe and conducive environment to the students (boys/girls) residing at IU hostels. Students in hostels are governed by these rules and regulations.

- The warden is responsible for the allotments of the hostel rooms.
- The students will not be allowed to change or exchange rooms without prior permission of the warden and/or without valid reason. However, it is at the discretion of the warden to accept/reject the request.
- Students are responsible for the care of furniture and fixtures in the rooms and should not be transferred/shifted from one room to another, nor be carelessly kept outside the room. Anyone found indulging in this will be liable for disciplinary actions.
- Cooking in hostel rooms is prohibited and defaulters will be fined.
- Fans, lights and other electrical gadgets should be switched off to save electricity whenever they go out of their rooms.
- Hostellers are requested to use water judiciously and preserve it.
- Partying in rooms/corridors of the hostel is not permitted.
- Ragging is strictly prohibited and any student found indulging in the same shall be expelled.
- All rooms including cupboards and belongings can be open for inspection by the warden at any time of the day.
- Hostel authority will not be responsible for any theft or damage of personal belongings.

The Warden is the superior authority for the overall in charge and implementation of these rules and regulations. In case of any violation of these rules the warden reserves the right to take the necessary actions.

## **4. DISCIPLINE**

- Smoking, Alcohol & Narcotic consumption is strictly prohibited in and around the Hostel premises. Strict action will be taken against offenders.
- Food will be served only in the designated Dining Hall(s) and only during the specified timings. Wasting food & water will not be entertained.
- No meals will be served in the rooms except in case of illness or another justified reason with the permission of the warden.
- Any complaints regarding electric equipment, plumbing etc., is required to be entered in the 'Complaint Book'.
- Students should be properly dressed while going to the dining hall, hostel office and functions. Strict adherence to the prescribed dress code is required. Decency in dressing & demeanor is a must.
- All the borders should be back after outing by the designated time given by the hostel warden. Late comers will be penalized and the same will be informed to their parents/guardians.
- Hostellers are required to carry their identity cards.
- Overnight stay anywhere outside the hostel requires permission from the parents/ guardians verified and approved by the warden.
- Students during their stay in the hostel will be governed by the management rules.

## 2. VISITORS RULES

- Male visitors/parents/ guardians may see residence of the hostel if the need arises only in the visitors room during specified hours.
- Female visitors are not permitted to visit the rooms of the boy's hostel. They can meet their child only in the visitor's room in the specified hours.
- A register will be maintained at the reception of each hostel to regulate and keep data of outsider's entry.
- No guests are allowed an overnight stay at the hostel.

## 3. ADMISSION TO THE HOSTEL

At the time of admission, the students are given the option to stay in the hostel or arrange their private accommodation. Only a bonafide student will be permitted to avail hostel facility. Efforts are made to accommodate all the students in the hostels subject to availability of the seats.

- All rights of admission to the University hostels are reserved with the Registrar.
- ORDERS/DECISIONS NOTIFIED FROM TIME TO TIME from the office of the Registrar, will be binding to the boarders. In case of unavoidable/pandemic situation etc., residents will have to vacate hostel and follow SOPs issued by the office of the Registrar.
- Borders will have to pay the fees as per the fee structure of the hostel for the relevant annual year and at the beginning of the semester.
- Admission shall be sought afresh in the beginning of every academic session.
- Day scholars are prohibited from entering the hostels. In case of emergencies, written permission from the dean of student's welfare or the Registrar with the approval of Warden shall be asked.
- Any student alleged to be involved in any misconduct will be liable to be expelled from the University Hostel.

- An incorrect statement/address filled by the student in the hostel admission form would result in cancellation of admission and confiscation of securities.
- The Hostel will be closed for 2 months and during the internship of the students (most likely and between July & August). The date shall be mentioned separately by the Hostel Warden. The Hostel shall also remain closed during winter break/holidays declared by the University.
- Occupancy or type of room preference is not allowed and will be allocated on first come first served basis only.

## 5. FACILITIES IN THE HOSTEL

Hostels are well furnished and equipped with modern facilities like

- Network connectivity through Wi-Fi
- Television with DTH
- Parents/Guest Waiting Room
- Washing Machine
- 24 hours water supply
- Modern Kitchen equipment and Dining Hall
- Water filters for drinking water

Pl. Note: The students have to bring their own mattress, toiletries and their personal usage items.

## 6. HOW TO APPLY

Admission to Hostel for a Student is subject to the availability of seat and submission of duly filled in application as well as declaration signed by the Parent (s)/Guardian at the time of admission/ registration for a semester. At the time of admission, interested students should fill application for hostel application. Applying for hostel accommodation does not ensure admission to the hostel. In the event, a student wish to discontinue the hostel facility, he/she needs to inform the Hostel Warden giving due notice of 15 days.

## **7. WITHDRAWAL FROM THE HOSTEL**

Any student who wish to withdraw his/her name from the hostel needs to fill the Withdrawal Form on fulfilling the following conditions:

- a. A students needs to pay 01 year of hostel rent as specified during the admissions.
- b. A student need not pay the Mess Charges if he/she is withdrawing at the beginning of the semester. However, any students who wish to withdraw in the middle of the semester, need to pay mess charges for the prevailing semester as specified during the admissions.
- c. A consent letter in writing from the parent is a must for withdrawing from the hostel.
- d. Due clearance is required from the Accounts Department & Hostel Warden to claim the security deposit.

## **8. SECURITY DEPOSIT (Refundable)**

The Securities Deposit (Refundable) will be refunded to a student as and when the student wish to opt out from the hostel. Any damages/outstanding etc but not limited to will be adjusted from Security Deposit.

## FEE STRUCTURE

### Admissions 2025

Nature of Payment	Double / Triple Occupancy (In Rs.)
Security Deposit (Refundable)	5,000
Hostel Fee (per Semester)	42,700
Mess Charges (per Semester)	21,700
Total	69,400

**\*\*\*The End\*\*\***

*Pl. Note: The fee structure is only applicable for the students who wish to reserve the seat in the Boys/Girls Hostel from the Academic Session 2025 onwards.*